The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Noll leading the Opening Exercises.

Roll Call
Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Mrs. Noll, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Mr. Kahl, Mr. Kramer and Mr. Ondrushek. Absent from the meeting was Dr. Smith. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mrs. Soden, Mr. Entrekine, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty and residents.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications
- Mr. Kahl welcomed new board members - Mrs. Dotty Noll and Mr. Howard Kramer

Student Council Report - Tessa Willhoyte, Student Council President

Tessa reported on the following events:
- Induction of 16 students into National Honor Society
- Holiday Fun Day & Annual Holiday Pep Rally
- Student Council collection for ELCO Family Fund
- Several collections/drives were held: Food Drive, Angel Tree
- Gold Rush activities to be held in January

Students of the Month - presented by Ms. Erin Stettler
- Fort Zeller - 2nd Grade: *Kloe Garman (*Mrs. Gruber's class) & Jaxon Bowman (*Mrs. Lucky's class)
- Jackson - 2nd Grade: Charlotte Firestine (Mrs. Kleinfelter's class) & Jahvant Allie (Mrs. Atlants's class)
- Intermediate School: Karli Hauck & Keerah Plummer (*Mrs. Hibshman's class)
- Middle School: Raya Blatt & Kyle Miller
- High School: Bridget Bozman, *Andre Magee, and *Colby O'Roark (CTC)

Students were recognized at every building level, including CTC students highlighting their accomplishments, interests, favorite color, favorite subject(s), their most memorable experience, and future plans by each principal. Ms. Stettler presented each student with a certificate of recognition and congratulated both students and family members. Mr. Kahl expressed congratulations from the entire board and encouraged students to stay focused on their education pursuits. He also thanked the parents and teachers for their support, asking teachers in attendance to stand to be recognized.

*Teachers in attendance.
**Students unable to attend.

Mr. Kahl announced a brief intermission and gave parents and students the opportunity to exit the meeting.

Public Comments - Items On the Agenda
- No comments were made.

Approval of Minutes
On a motion by Mr. Ondrusek, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, the Minutes of 11-18-19 and 12-04-19 were approved.

**Approval of Treasurer's Report**

On a motion by Mrs. Thomas, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, the Treasurer's Report of November 30, 2019 was approved.

**Personnel Committee ~ Mrs. Denise Thomas, Chair**

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Noll and approved by Voice vote, all voting Aye, Personnel Items A-L were approved:

A. Approved a “Letter of Resignation” from Madison Flory, part-time cafeteria employee, effective November 22, 2019.

B. Approved a “Letter of Resignation” from Frannie Slabonik as Junior High Assistant Field Hockey coach, effective immediately.

C. Approved a “Letter of Resignation” from Holly Hartman as Junior High Assistant Cross Country coach, effective immediately.

D. Approved “Letters of Retirement”, effective the last teacher day of the 2019-2020 school year, as listed:
   1. Judy Moyer ~ High School, Special Education teacher
   2. Jane Gruber ~ Fort Zeller, Elementary teacher
   3. Marae Clauer ~ Intermediate School, Reading teacher
   4. Elizabeth Knight ~ Jackson, Reading teacher

E. Approved sabbatical requests, as listed, for the 2020-2021 school year:
   1. Kimberly Sandoe ~ Middle School, Art teacher ~ full year
   2. Karen Blair ~ Middle School, Math teacher ~ 2nd semester
   3. Laura Weaver ~ Intermediate School, 5th grade teacher ~ full year
   4. Victoria Taylor ~ High School, English teacher ~ 2nd semester

F. Approved a change in employment status of Kamalish Figueroa Fernandez from cafeteria substitute to part-time cafeteria employee, retroactive to December 12, 2019, at a rate of $10.36 per hour (4.5 hours/day, 10-month position, subject to assignment).

   *Background: Position filled due to resignation.*

G. Approved Barry Spohn as a volunteer wrestling coach for the 2019-2020 sports’ season (pending receipt of all required documentation, clearances and disclosures). (Board Attachment)

H. Approved a travel request from Chad Miller and Derek Thomas, wrestling coaches, and 18 team members to travel and participate in the Delco Duals wrestling tournament, to be held at Academy Park High School, Sharon Hill, PA, December 26-27, 2019. (Cost to the district has been budgeted.)

I. Approved a travel request from Paul Dissinger, Taryn Showalter, Sara Velazquez, and students from the Art Club, Spanish Club, and Quiz Bowl, to travel and visit sights in New York City, April 1, 2020. (Costs to the district have been budgeted.)

J. Approved a new bus driver, Jodi Webb, for the 2019-2020 school year, noting individual is employed directly by Brightbill Transportation Co.

K. Approved adding the following individual to the ELCO sub listing for the 2019-2020 school year, (pending receipt of all required documentation, clearances and disclosures):
   1. Dalia Nasr ~ IU sub, all areas

L. Approved new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and training is on file):
1. Emily Bennethum
2. Ashley Carlson
3. Sarah Gresh
4. Lora Halpin
5. Jacob Hitz
6. Amy Hoover
7. Krista Hurst
8. Nicoletta Lagonis
9. Jasmine Mentzer
10. Marilyn Rivera
11. Sherri Weaver
12. Toni Weidman
13. Scott Yeagley

**Technology Committee** ~ Mrs. Dotty Noll, Chair

On a motion by Mrs. Noll, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Items A-B were approved:

A. Retroactively approved an agreement with Kajeet on December 3, 2019, to purchase SmartSpot services and hotspots under a two-year agreement at a cost of $2,622.11. (Board Attachment)

*Background:* Kajeet offered an incentive for a December commitment for ten filtered hotspots that can be used for sign out by students that do not have Internet access in their home. This helps promote equitable resources within the district.

B. Retroactively approved an agreement with TekSavers on December 3, 2019, allowing TekSavers to purchase from the district student iPad minis at a cost of $63 per iPad subject to conditions of the iPads. The district will look to sell 1,350 iPads to TekSavers under this agreement.

*Background:* Four companies submitted proposals and have been reviewed by the Board Technology Committee. TekSavers comes onsite to package equipment and had the highest competitive pricing.

**General Services Committee** ~ Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Items A-B were approved:

A. Approved a rental agreement for the use of New Beginnings Auditorium for the purpose of the 2020 High School Commencement to be held Thursday, June 4, 2020, in the amount of $3,250. (Board Attachment)

B. Approved Amendment No. 2, to the Guaranteed Energy Savings Agreement (GES) between the ELCO School District and Reynolds Energy Services, Inc., for the High School energy and renovation project. (Board Attachment)

*Background:* The amendment is for the purpose of providing modifications to the Initial Agreement for modifications and upgrades at the ELCO High School building including professional services, the addition of parking lot lighting, and procurement of select finishes for classrooms (flooring and casework). The Amendment No. 2 lump sum price is presented at an added cost of $966,441.00

**Finance Committee** ~ Mrs. Tracy Gray Hayes, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded Mr. Ondrusek and approved by Voice vote, all voting Aye, Finance Items A-E were approved:

A. Approved payment of bills as found listed and attached to the December 18, 2019 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$2,446,005.41</td>
</tr>
<tr>
<td>Cafeteria Fund</td>
<td>$181,239.76</td>
</tr>
<tr>
<td>Capital Reserve Fund</td>
<td>$252,742.00</td>
</tr>
<tr>
<td>Debt Service Fund</td>
<td>$477,837.88</td>
</tr>
<tr>
<td>Construction Fund</td>
<td>$664,918.73</td>
</tr>
<tr>
<td>Student Activity Fund</td>
<td>$42,183.70</td>
</tr>
</tbody>
</table>
B. Approved a Special Education Tuition Agreement with New Story for the 2019-2020 school year. (Board Attachment)

*Background:* A tuition contract for this student was approved in the Fall; however, the student moved out of the District for approximately two months and returned at the end of November, requiring a new contract.

C. Approved PlanCon Part K for the District's General Obligation Bonds, Series A of 2019, and submission to PDE for final approval. (Board Attachment)

D. Approved a contract with School Business Intelligence, LLC (Robert Schoch) for a District Re-alignment, process, and transportation study at a cost of $14,500. (Board Attachment)

*Background:* The consultant will study K-2 building boundaries and processes related to enrollment and registration. The study will also include a transportation efficiencies analysis of public, nonpublic, and special routes.

E. Approved Resolution #12-18-19-I, of the Board of School Directors of the Eastern Lebanon County School District electing to not increase its tax rate above the Act 1 Index of 3.1% for the 2020-2021 fiscal year. (Board Attachment)

**Superintendent's Report**

Mrs. Vicente shared the following:

- Faculty and staff supported many opportunities for holiday giving to families in need in our District. The distribution of items was held at the Zion United Methodist Church.
- The Power Pack program distributed food to families.
- Holiday concerts were the best yet.

Principals shared highlights from their buildings:

**Fort Zeller Elementary**  ~  Mr. Lin
- PTO Gingerbread Shoppe was held for the students at Fort Zeller.
- Yearbook Cover Contest  ~  final ballots received on 12/18/18, with 58 submissions entered.
- School-wide Holiday Sing-along was held on 12/18/19.

**Jackson Elementary**  ~  Mrs. Hower
- Santa Shoppe was held with parent volunteers and high school student volunteers assisting.
- Students were encouraged to show compassion especially during this season of giving, with Operation Warm A Child collecting hats and coats, etc.
- Mr. Underkoffler visited Jackson and read to students. It was well received and they look forward to future visits.

**Intermediate School**  ~  Dr. Gerhart
- Holiday festivities took place by grade: 3rd grade  ~  gingerbread house decorating; 4th grade  ~  Polar Express stations; 5th grade  ~  small group instruction stations.
- Friday, December 20 will be the annual Carol Sing to be held at 2:30 pm.
- Shout Out to Mrs. Hower and Mr. Lin for hosting a group of Intermediate School teachers to experience the collaborative teaching models by the K-2 teachers.

**High School**  ~  Ms. Haas
- 16 students were inducted into the High School National Honor Society on December 17, with inductee selecting a faculty member to present their NHS pin.
- Student group involvement was very evident in the ELCO community: Interact Club partnered with the Myerstown/ELCO Rotary to support the District Social Worker’s Adopt-a-Family program collecting donations; FFA conducted a Food Drive in support of Myerstown Sharing Cupboard; Mrs. Hartman’s Career Connections class had an afternoon of holiday activities for the residents at Stoneridge; Mrs. Moyers class also went to Stoneridge to engage residents in holiday activities; Georgia Martin spear-headed donations for the national “Wreaths Across America” program and coordinated a service at a local cemetery; various student groups participated in the Myerstown/ELCO Rotary Club Meeting and at the IU13 Holiday Bazaar.

**Middle School**  ~  Mr. Marks
- The Byrnes Center was featured at the Middle School to encourage students in 7th grade in the areas of character building.
- GEMS program ~ students are given opportunities to receive rewards by achieving goals established by the faculty and staff.
- Holiday activities/competitions taking place ~ annual door decorating, and Ugly Sweater contests.
What’s So Cool About Manufacturing continues with filming and interviews at local companies, to be reported to the Board at a later date.

Upcoming dates shared by Mrs. Vicente:
- December 20, 2019 - 2:30 pm, Jackson Elementary School-Wide Sing-along
- December 23, 2019 - January 1, 2020 - School is CLOSED for holiday break
- January 2, 2020 - School is in session

Public Comments - Items On/Off the Agenda
- No comments were made.

Board Announcements/Comments
- Mr. Kramer commented on recent concerts held and echoed Mrs. Vicente’s thoughts; Twitter activity throughout the District is a great way to spread good news; had an opportunity to speak, along with his son, at an FBLA event at Central Penn from an invitation by Mrs. Weddle; talked about opportunities through the EITC program; and lastly, commented on the wonderful “Wreaths Across America” program organized by an ELCO student.

Old Business
- No OLD Business was reported.

New Business
On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved a revision to the 2020 Board Calendar Dates, moving the Reorganization of the School Board from December 7, 2020 (1st Monday) to December 1, 2020, which is the first Tuesday of the month.

Adjournment
On a motion by Mrs. Noll, seconded by Mrs. Weaver and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:10.

Respectfully submitted,

Gloria J. Hill
Board Secretary