The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:02 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Souders leading the Opening Exercises.

Roll Call
Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Mrs. Souders, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Mr. Ferrari, Mr. Kahl and Mr. Ondrusek. Absent from the meeting was Dr. Smith. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Ms. Powers, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty, residents and guests.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

* Farewell and Thank You to outgoing Board Members, Mr. Tom Ferrari and Mrs. Jadell Souders.
* Welcomed Scout Troop 417 * scouts in attendance to observe the meeting for badge requirements.

Student Council Report  * Tessa Willhoyte, Student Council President

Tessa reported on the following events:

* Haunted Hallways * over 500 in attendance
* Thanksgiving Break
* Holiday Pep Rally and Holiday Spirit Week events
* RaiderThon 10th Birthday celebration
* Student Council served donuts and coffee to faculty and staff on Monday, November 18
* Senior class has chosen their class color and flower: color * white; flower * rose
* Fund raising opportunities
* Fall Play * November 22 & 23

Students of the Month  * presented by Mr. Thomas Ferrari

* Fort Zeller * 1st Grade: Lillian Reich (*Mrs. McDonnell's class) & Aneudy Gonzales (*Mrs. Eshleman's class)
* Jackson * 1st Grade: Elizabeth (Libby) Harnuth (*Mrs. Hawbaker's class) & Tristan Horning (*Mrs. Strayer's class)
* Intermediate School: Brooke Liskey & Colin Turner (*Mrs. Burkholder's class)
* Middle School: Kinsey Boyer & Camden Marquette
* High School: Paola Lebron-Muniz, Austin Sprengle, & Audrey Barnhart (CTC)

Students were recognized at every building level, including CTC students highlighting their accomplishments, interests, favorite color, favorite subject(s), their most memorable experience, and future plans by each principal. Mr. Ferrari presented each student with a certificate of recognition and congratulated both students and family members. Mr. Kahl expressed congratulations from the entire board and encouraged the younger students to pursue learning and strive to be a future Student of the Month during their senior year. He also thanked the parents and teachers for their support, asking teachers in attendance to stand to be recognized.

*Teachers in attendance.

Parents and students were given the opportunity to leave the meeting, prior to the business meeting being conducted.

Presentation of Audit  * Mr. Jeffrey Kowalczyk, CPA  * Barbacane, Thornton & Company, LLP
Public Comments - Items On the Agenda

• No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Minutes of 10-23-19 and 11-04-19 were approved.

Approval of Treasurer's Report

On a motion by Mrs. Gray Hayes, seconded by Mrs. Weaver and approved by Voice vote, all voting Aye, the Treasurer's Report of October 31, 2019 was approved.

CONSENT ITEMS FOR APPROVAL (items discussed 11-04-19)

On a motion by Mr. Ondrusek, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

A. Approved a request for "Sabbatical Leave" from Scott Laicha, MS Math teacher, for the Fall semester of the 2020-2021 school year.

B. Approved adding the following individuals to the ELCO sub listing, as listed (pending receipt of all required documentation, clearances and disclosures):

1. Brittany Nolt, BSN, RN - Nurse Sub
2. Ajay Kunarasa - IU Sub, all areas

NON-Consent Items

Personnel Committee - Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-H were approved:

A. Approved Tom Eberly as a Homebound instruction teacher for the 2019-2020 school year.

B. Approved Wyatt Hall, as Technology Student Association Advisor for the 2019-2020 school year.

C. Approved the employment of Sharon McManus, as a part-time cafeteria employee (subject to assignment and pending receipt of all required documentation, clearances and disclosures), effective on or about November 19, 2019, at a rate of $10.36/hour (5.25/hours per day, 10-month position).

   Background: Position filled due to resignation.

D. Approved adding the following individuals to the ELCO sub listing (pending receipt of all required documentation, clearances and disclosures) for the 2019-2020 school year, as listed:

1. Kamalish Figueroa Fernandez - cafeteria sub
2. Anthony Gargiulo - custodial sub
3. Elisabeth Putt - IU sub, all areas


F. Approved a trip/travel request from Lucas Sandoe, C. Kelse Brown (FFA Advisors) and 16 FFA students to travel and attend the PA FFA State Convention in State College, PA, June 9-11, 2020.
G. Approved a travel request from Nicholas Wright, K-5 Instructional Coach, to travel and attend the 2020 Environmental Literacy Forum at the National Conservation Training Center in Shepherdstown, WV, January 22-23, 2020. (Costs to the District are for mileage only.)

H. Approved new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and training is on file):

1. Jenifer Baughman-Fetzer
2. Elizabeth Donahue
3. Trudy Gass
4. Jonathan Hoke
5. Katherine Lane
6. Dustin Moulton
7. Jeffrey Simpson
8. Vicki Simpson
9. Melanie Warnick
10. Dawn Willhoyte
11. Scott Willhoyte
12. Lisa Witmer

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved a revised agreement with Steckbeck Engineering for the conversion to public utilities.  (Board Attachment)

    Background: Since the original agreement, the original utility line route has changed and increased in length. Addendum #2 is for the change in route due to a wetland crossing.

Finance Committee – Mrs. Tracy Gray Hayes, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded Mr. Ferrari and approved by Voice vote, all voting Aye, Finance Items A-E were approved:

A. Approved payment of bills as found listed and attached to the November 18, 2019 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

   General Fund payments in the amount of $2,218,864.36
   Cafeteria Fund payments in the amount of $142,953.51
   Capital Reserve Fund payments in the amount of $162,820.61
   Debt Service payments in the amount of $0.00
   Construction Fund payments in the amount of $1,513,528.50
   Student Activity payments in the amount of $14,005.00

B. Approved Budget Transfers. (Board Attachment)

C. Approved the Audit Report for June 30, 2019, prepared by Barbacane, Thornton & Company, LLP. (Board Attachment)

    Background: The Audit was presented in a Finance Committee meeting, with no findings to report. The Audit Report will be updated to Final after Board approval.

D. Approved a contract with Kidder Media, providing services to create, publish and mail the District newsletter. (Board Attachment)

    Background: The District will begin publishing the newsletter to the community once again via hard copy.

E. Permission granted to the High School Spring Musical Director to manage ticket sales with SHOWTIX4U, an online ticketing company. (Board Attachment)

    Background: This was requested by the Musical Director. There are no costs to the District, with modest fees for ticket buyers.
Mrs. Vicente reported on American Education Week with the theme “Reach, Educate, Inspire.”

Upcoming dates:
- November 21 - Curriculum Committee Meeting @ 6:00 pm, HS LGI
- November 22 & 23 - HS Fall Play @ 7:00 pm, HS Auditorium
- November 25 - Parent/Teacher Conferences K-5 (NO school for students K-5)
- November 26 - Parent/Teacher Conferences K-12 (NO school for students K-12)
- November 26 - Technology Committee Meeting @ 6:00 pm, District Office Conference Room
- November 27 - Teacher In-Service Exchange Day (NO students)
- November 28 - December 2 - Thanksgiving Break (School is closed)
- December 4 - Board of Education Reorganization Meeting @ 6:00 pm, HS Library

Principals shared highlights from their buildings:

Jackson Elementary - Mrs. Hower
- Last week’s author visit with Timothy Young was a wonderful event.
- Raising a Reader - 1st event will take place on November 19, with Mrs. Jadell Souders as guest reader.
- Donuts for Grown-ups will be held on Friday, November 22.

Fort Zeller Elementary - Mr. Lin
- The author visits with Timothy Young, sponsored by both Fort Zeller and Jackson PTO’s, were very successful.
- Veterans breakfast held had over 100 in attendance with a special poem read by Mr. Gantz.
- PTO has a secret operation in place to show appreciation to all faculty and staff.

Intermediate School - Dr. Gerhart
- PTO held a Gingerbread Shop in the evening, which was a popular family event.
- 4th Annual Talent Show had 61 groups performing and was headed by Mrs. Serio. The last performance of the day was performed by a group of teachers.

Middle School - Mr. Marks
- Fun Fest was held for 6th grade students.
- Middle School Dance being held with the help of many teacher volunteers.
- November 19 - 8th graders will hear Dr. Wil Rapp, band director at Kutztown, with presentation on the music industry.

High School - Ms. Haas
- November 15 - the Educator’s Summit hosted by Josten's was very beneficial, which was attended by two of our teachers (Katie Kokan and Tori Taylor).
- November 18 - students traveled to the Lebanon County CTC to visit and view programs offered.

Public Comments - Items On/Off the Agenda
- No comments were made.

Written Request to Address the Board
- Morgan Luckenbill - Kindergarten class sizes at Fort Zeller

Mr. Kahl thanked Mrs. Luckenbill for her comments and concerns, which the board appreciates and has begun research into the matter.

Board Announcements/Comments
- Ms. Stettler thanked Mrs. Luckenbill for her comments and time researching the issue.
- Mr. Ondrusek appreciates public attendance at our meetings and willingness to share opinions with the Board.
- Mr. Ferrari also responded to the issue of large Kindergarten class sizes and when a change can happen; also thanked the members of the board for his time serving together, which was an excellent experience.
- Mrs. Souders expressed her thanks to the board and how proud she is to have served the District the last 10 years.
- Mr. Kahl, on behalf of the board expressed his appreciation to both members leaving the board for their service and dedication to the District.
- Mr. Kahl gave Scout Troop 417 the opportunity to ask questions. No questions were asked.
Old Business

- No OLD Business was reported.

New Business

- Additional Board Meeting - December 18, 2019 has been set for student recognition and all business matters.

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:33.

Respectfully submitted,

Gloria J. Hill
Board Secretary