The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO High School Library with President Kahl presiding and Mrs. Souders leading the Opening Exercises.

Roll Call
Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Mr. Ferrari, Mr. Kahl and Mr. Ondrusek. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; faculty, residents and guests.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- Due to weather conditions, this year’s Homecoming bonfire was cancelled, but all other activities were held as planned.
- Members of the board who attended the PSBA School Leadership Conference will share info later in the meeting tonight.

Student Council Report – Tessa Willhoyte, Student Council President

Tessa reported on the following events:
- Student Council presented all faculty and staff with ELCO pens at the opening of school as a welcome back gift, and each board member was given one as well at tonight’s meeting.
- Homecoming events: Wednesday’s events were postponed until Thursday due to weather conditions - Touch a Truck, Powder Puff and the introduction of all the sports teams with cheers from the cheerleaders; Friday’s events began with the Lawn Lunch and Pep Rally, with the senior class winning the Spirit Stick; and Saturday’s events ended with the Homecoming Dance.

Students of the Month – presented by Mrs. Jadell Souders

- Fort Zeller – Kindergarten: Brook Martin (*Mrs. Stuart’s class) & Chansse Thomas (*Mrs. Zurick’s class)
- Jackson – Kindergarten: Harper Dermes (*Mrs. Gray’s class) & Thatcher Dubble (*Mrs. Marquette’s class)
- Intermediate School: Hadyn Boyer & Meredith Noll (*Mr. Easteadt’s class)
- Middle School: Victoria Sanchez & Wesley Doll
- High School: Jeremy Bicksler (CTC), Julia Badolato & Ethan Balderama

Students were recognized at every building level, including CTC students highlighting their accomplishments, interests, favorite color, favorite subject(s), their most memorable experience, and future plans by each principal. Mrs. Souders presented each student with a certificate of recognition and congratulated both students and family members. Mr. Kahl expressed congratulations from the entire board and encouraged the younger students to pursue learning and strive to be a future Student of the Month during their senior year. He also thanked the parents and teachers for their support, asking teachers in attendance to stand to be recognized.

*Teachers in attendance.

Parents and students were given the opportunity to leave the meeting, prior to the business meeting being conducted.

Presentation – Update from Reynolds and AEM, Damion Spahr (Reynolds) and Philip Leinbach (AEM Architects)
Presentation – Continuous Improvement Plan

- Mr. Michael Gerhart – Intermediate School

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

On a motion by Mr. Ferrari, seconded by Dr. Smith and approved by Voice vote, all voting Aye, the Minutes of 09-18-19 and 10-07-19 were approved.

Approval of Treasurer’s Reports

On a motion by Mrs. Gray Hayes, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, the Treasurer’s Report of September 30, 2019 was approved.

CONSENT ITEMS FOR APPROVAL (items discussed 10-07-19)

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

A. Approved a compensation analysis and market assessment for the district’s support staff by PSBA in the amount of $44,400. (Board Attachment)

B. Approved a travel/trip request from Lisa Fulton, High School Counselor, to travel and attend the PSCA (Pennsylvania School Counselors Association) Conference, to be held November 20-22, 2019 in Pittsburgh, PA.
   Background: All expenses are paid by PSCA.

C. Approved the following individuals as coaches for the 2019-2020 Winter sports season, as listed (*pending receipt of all required documentation, clearances, disclosures and training):

   Boys’ Basketball:
   - Head Varsity Coach: Brad Conners
   - Asst. Varsity Coach: Wes Soto
   - Asst. Junior High Coaches: Joe Kirsch, Earl Thomas, Jr.
   - Varsity Volunteer Coach: Doug Strickler, Craig Coletti
   - Junior High Volunteer Coach: Lyn Schaeffer

   Girls’ Basketball:
   - Head Varsity Coach: Ashli Shay
   - Asst. Varsity Coach: Karl Keath
   - Asst. Junior High Coaches: Rebekah Shanaman, Amy Thome
   - Varsity Volunteer Coach: Derek Fulk
   - Junior High Volunteer Coach: Kristi Fields

   Wrestling:
   - Head Varsity Coach: Chad Miller
   - Asst. Varsity Coach: Derek Thomas
   - Asst. Junior High Coaches: Chris Longstaff, Warren Zimmerman
   - Varsity Volunteer Coach: Davis Ziegler

   Bowling:
   - Head Varsity Coach: R. Glenn Runz*
   - Varsity Volunteer Coach: TBD

   Indoor Track & Field:
   - Head Varsity Coach: Michael Harnish
   - Asst. Varsity Coach: Kelsey Thorley
   - Varsity Volunteer Coach: Holly Hartman

   Cheerleading:
   - Head Varsity Coach: Alysha Burkholder
   - Asst. Varsity Coach: Erin Snader
   - Asst. Junior High Coach: Liana Raihl
   - Junior High Volunteer Coach: Vanessa Stoops

   Weight Room
Monitors: Robert Williams, John Mentzer

D. Approved adding the following individuals to the ELCO sub listing, as listed (pending receipt of all required documentation, clearances and disclosures):

1. Tanya Herb – Paraprofessional
2. Deborah Rolls – Elementary/Special Ed K-12
3. Christina Smoker – IU sub, all areas
4. Lisa Wawrzyniak – IU sub, all areas
5. Alicia Guerrisi – IU sub, all areas

Technology Committee

A. Approved a contract with Tritt-Schell Consulting Services for assistance in securing e-Rate funding for Category 1 and Category 2 services that include federal reimbursement for Internet Services and bid proposals for networking equipment for the 2019 Funding Year at a rate of $6,000 plus 3.5% of the committed amount from Category 2. (Board Attachment)

Background: This is a reoccurring service the district does not anticipate the need to apply for Category 2 funding at this time that would reduce the cost of services to $3,000. This service assists the district in seeking federal e-Rate funding reimbursement for Internet connectivity that results in a federal reimbursement of up to 60% the cost of Internet services.

General Services Committee

A. Approved the architect of record proposal from AEM, for services performed outside of the district’s GESA with Reynolds, Inc. (Board Attachment)

Background: This is for work performed, which is not related to the GESA.

NON-Consent Items

Personnel Committee – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-1 were approved:

A. Approved a change in the employment status of Marianne Hohl, part-time custodian, increasing the number of hours worked from 4 hours/day to 5 hours/day, retroactive to October 8, 2019. Benefits will begin after a 60-day probationary period.

Background: Increase of hours due to transfer within the department.

B. Approved a “Letter of Resignation” from part-time cafeteria employee, Samantha Gelsinger, effective October 17, 2019.

C. Approved the official start date of John Cantwell, Middle School Family & Consumer Sciences teacher, effective October 21, 2019, at a salary of Bachelor’s +24 – Step 9 ($56,883, prorated for the 2019-2020 school year).

Background: Action setting the official start date of Mr. Cantwell who was approved August 19, 2019.

D. Approved the official start date of Tyler Wharton, Middle School Science teacher, effective October 21, 2019, at a salary of Bachelor’s – Step 2 ($47,834, prorated for the 2019-2020 school year).

Background: Action setting the official start date of Mr. Wharton who was approved August 19, 2019.

E. Approved stipends to John Mentzer and Sean Miller, for additional coaching duties assumed during the 2019 Fall boys’ soccer season, in the amount of $1,015.92 per coach.

F. Approved trip/travel requests, as listed:

1. Amy Weddle, Holly Hartman, and 17 FBLA students, to travel and attend the FBLA State Leadership Workshop to be held November 2-4, 2019, at the Kalahari Resort in Pocono Manor, PA. (Costs to the district have been budgeted.)
2. Charles Gerberich to travel and attend the US All-Star Track & Field and Cross Country Clinic, December 5-6, 2019, to be held in Atlantic City, NJ. (Costs to the district are substitute coverage only.)
3. David Fair, Melodie Fair, parent chaperones, and students to travel and visit sights and attend a Broadway Show in New York City, NY, May 22, 2020. (There are no costs to the district.)

G. Approved the following individuals as Middle School Café Monitors for the 2019-2020 school year, as listed:

1. Wyatt Hall
2. Craig DeVore
3. Julie DeVore
4. Kim Sandoe
5. Greg Underkoffler
6. Todd Gaffney
7. Sara Stahl
8. Heather Gery

H. Approved adding the following individuals to the ELCO sub listing for the 2019-2020 school year, as listed (pending receipt of all required documentation, clearances and disclosures):

1. Mindy Guillory, RN – nurse sub
2. Paula Huey – LPN, nurse sub
3. Angela Ball – IU sub, all areas
4. Paulina Harris – IU sub, all areas
5. Petra Laster – IU sub, all areas
6. Anne Patterson – IU sub, all areas
7. Megan Silvius – IU sub, all areas

I. Approved new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and training is on file):

1. Amanda Balthaser
2. Shawn Balthaser
3. Daniel Ebling
4. Suzanne Fritz
5. Megan Hibshman
6. Sandra Hibshman
7. Brett Light
8. Hope Lowe
9. Samantha Showalter
10. Virginia Showers
11. Andrea Stine
12. Shelby Weaver

Curriculum Committee – Dr. Barbara Smith, Chair

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved the ELCO Ag Advisory Meeting Minutes of September 25, 2019. (Board Attachment)

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved revised/new policies, 2nd Reading, as listed: (Board Attachment)

1. Policy 246 – School Wellness, revised
2. Policy 333 – Professional Development, revised
3. Policy 707 – Use of School Facilities, revised
4. Policy 805 – Emergency Preparedness and Response, revised
5. Policy 805.1 – Relations With Law Enforcement Agencies, revised
6. Policy 805.2 – School Security Personnel, revised
No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded Mrs. Thomas and approved by Voice vote, all voting Aye, Finance Items A-D were approved:

A. Approved payment of bills as found listed and attached to the October 23, 2019 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

- General Fund payments in the amount of $3,183,968.01
- Cafeteria Fund payments in the amount of $104,820.88
- Capital Reserve Fund payments in the amount of $42,992.19
- Debt Service payments in the amount of $0.00
- Construction Fund payments in the amount of $2,419,299.28
- Student Activity payments in the amount of $5,658.79

B. Approved Budget Transfers. (Board Attachment)

C. Approved Student Activity Accounts quarter ending September 30, 2019. (Board Attachment)

D. Approved a contract with Karah Molesevich, bilingual school psychologist, to complete two, one-page summaries of student evaluation reports in Spanish, at a total cost of $600. (Board Attachment)

- Background: The district has completed three evaluation reports for special education services for students in the district with parents that are non-English speaking.

Superintendent’s Report

Mrs. Vicente shared the following:

- ELCO has been awarded a grant through the State in the amount of $20,000.
- Our partnership with Myerstown Library’s program “Raising a Reader” has begun and a link to information is available on the ELCO website.

Upcoming dates/announcements:

- October 24 – 6:00 pm – Curriculum Committee Meeting (HS LGI)
- October 30 – end of 1st Marking Period
- November 1 – In-Service for teachers (NO school for students)
- November 5 – Election Day
- November 13 – 6:00 pm - Finance Committee Meeting (HS LGI)

 Principals shared highlights from their buildings:

- Fort Zeller – Mr. Steven Lin
  - STEM Monster Bins began, encouraging students to collect and feed the ‘Monster’, items to be used for future STEM projects promoting innovation.
  - Community outreach program has begun this year on Tuesday’s – ‘Hit the Hay Tuesday’ with bedtime stories being read and video linked to the “Principal Fort Zeller” channel on YouTube.

- Jackson – Mrs. Tam Hower
  - Race for Education was held with many local businesses supporting the event with a goal of $10,000. If goal is reached (they are within $800 of the goal), students will turn Mrs. Hower into an ice cream sundae.
  - Apple Crunch Day was held where all students received apples and crunched together promoting fruits as good snack foods.
  - Red Ribbon Week will begin October 28, with students learning about healthy and drug-free habits.
  - ‘Raising a Reader’ bags were distributed.

- High School – Ms. Jennifer Haas
  - Homecoming – weather played a factor in the events of the week. Wednesday’s events were postponed to Thursday. Unfortunately, the winds prevented the bonfire taking place, but all other events went on as planned. Friday events began with the Lawn Lunch, followed by a pep rally; the ELCO football team beat Annville-Cleona and Farm Show milkshakes were for sale. This year’s Hall
of Fame Inductee was Stanley Kahl, and the announcement of the Homecoming King and Queen were revealed. The final events of Homecoming occurred on Saturday with the 2nd Annual ELCO Education Foundation’s Pancake Breakfast; and finally, the Homecoming Dance with over 500 tickets sold. It was a busy week!
- The last home football game will take place on Friday, October 25 featuring Senior Night and the Tackling Cancer event.
- Watch for updates on sport teams in playoffs.

- Middle School – Mr. Dan Marks
  - 8th grade trip to Washington, DC will be held on Friday, October 25.
  - Changes for remediation will be implemented beginning the 2nd marking period.
  - PBIS – students helping students is very visible in the Middle School.

- Intermediate School – Dr. Michael Gerhart
  - All Pro School Dads – this is the first year for this program at the Intermediate School, which is being organized by Mr. Cascarino. The first event had 75 dads in attendance with breakfast served as well an activity.

Public Comments – Items On/Off the Agenda
- No comments were made.

Board Announcements/Comments
- Board members attending the recent PSBA School Leadership Conference at Hershey shared information received and learned at the conference.
- Mrs. Souders – thanked all members for attending and sharing information from the conference, which is beneficial to all members unable to attend.
- Mr. Kahl – thank you to Mrs. Souders for asking members to share information from the conference.
- Dr. Smith – also talked about her experience as the PSBA School Leadership Conference and having the opportunity and experience to represent ELCO as the delegate for voting at the Delegate Assembly after the closing of the conference.
- Mr. Ferrari – commented on Homecoming events and the community involvement.
- Mr. Ondrusek – shared the IU13 board members are presented with items made by local students. Items given are crafted by students throughout the IU13. This month featured gifts by our own Mrs. Mehaffey’s class at the ELCO Middle School.
- Mrs. Thomas – announced she received her FFA shirt.
- Mrs. Gray Hayes – talked about the PAsmart computer grant and the difference it is making in our students. Thank you to the administration and teachers.
- Mr. Ferrari – Thank you to the administration for seeking funds for the district through grants.

Old Business
- No OLD Business was reported.

New Business
- Change of Board date for December meeting – changed to Wednesday, December 4, 2019
- Update on Track – issues with the track have been corrected at no cost to the district.
- Interaction with local municipalities will be implemented early in the new year.

Adjournment
On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 8:31 pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary