The Regular Board of Education Meeting was called to order by President, Jack Kahl at 6:00 p.m.

The Eastern Lebanon County School Board met in a Regular Board of Education Session in the ELCO Middle School Cafeteria with President Kahl presiding and Mrs. Weaver leading the Opening Exercises.

Roll Call
Board Secretary, Gloria Hill called the roll. The following members were present: Mrs. Gray Hayes, Dr. Smith (via Zoom), Mrs. Souders, Mrs. Thomas and Mrs. Weaver; and Mr. Ferrari, Mr. Kahl and Mr. Ondrusek. Absent from the meeting was Ms. Stettler*. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Mr. Marks, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, Mr. Boltz, Mr. Dresch; Gloria Hill, Board Secretary; William Zee, Solicitor; and faculty.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- The Board will meet in an Executive Session following the adjournment of tonight’s meeting for the purpose of discussing personnel matters.

Public Comments – Items On the Agenda

- No comments were made.

Approval of Minutes

On a motion by Mr. Ondrusek, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, the Minutes of 06-19-19, 07-19-19, and 08-05-19, were approved.

*Ms. Stettler’s attendance noted.

Approval of Treasurer’s Reports

On a motion by Mrs. Gray Hayes, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, the Treasurer’s Reports of June 2019 and July 2019 were approved.

CONSENT ITEMS FOR APPROVAL (items discussed 08-05-19)

On a motion by Mrs. Weaver, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

A. Approved individuals as homebound instruction teachers for the 2019-2020 school year, as listed:

<table>
<thead>
<tr>
<th>Shanon Martin</th>
<th>JoAnna Arena</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha Good</td>
<td>Faith Thunberg</td>
</tr>
<tr>
<td>Corinne Shaak</td>
<td>Matthew Geyer</td>
</tr>
<tr>
<td>Megan Lieberwirth</td>
<td>Stacy Dieffenbach</td>
</tr>
<tr>
<td>Jody Lazorcik</td>
<td>Jennifer Detter</td>
</tr>
</tbody>
</table>
B. Approved the listing of substitutes (professional and support staff) for the 2019-2020 school year. (Board Attachment)

C. Approved adding the following individuals (new) to the ELCO sub listing for the 2019-2020 school year (pending receipt of all required documentation, clearances and disclosures), as listed:

1. Zachary Swanger – Math 7-12
2. Julie Kramer, RN, BSN – Nurse sub

Curriculum Committee

A. Approved Tam Hower, Steven Lin, Michael Gerhart, Daniel Marks, Brad Entrekin, Jennifer Haas, Craig Soden, and Daniel Gonzalez, to serve as Attendance Officers for the ELCO School District for the 2019-2020 school year.

General Services Committee

A. Approved bus stops for the 2019-2020 school year, noting they are subject to change.

B. Approved bus drivers for the 2019-2020 school year, noting these individuals are employed directly by Brightbill Transportation Co. (Board Attachment)

C. Approved a service contract with Trane to service the rotary chillers at the Middle School, Fort Zellers and Jackson Elementary schools in the amount of $8,622.33. (Board Attachment)

   Background: Annual contract.

D. Approved an annual service contract with B&W, Inc., for boiler maintenance service at the High School, Middle School Jackson and Fort Zeller, at a total cost of $7,600. (Board Attachment)

   Background: This contract replaces a previous contract which results in a savings to the District.

E. Approved an annual contract with Otis, for elevator service at the ELCO Intermediate School, at a total cost of $3,466.56. (Board Attachment)

NON-Consent Items

Personnel Committee – Mrs. Denise Thomas, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Mrs. Gray Hayes and approved by Voice vote, all voting Aye, Personnel Items A-I were approved:

A. Approved Jessica Henline on a “Letter of Temporary Employment” as School Psych. Intern, for the 2019-2020 school year (pending receipt of all required documentation, clearances and disclosures) at a salary of $12,000 with no applicable benefits.

B. Approved the employment of Jenna Heagy as a part-time cafeteria employee (subject to assignment), effective August 19, 2019, at a rate of $10.36/per hour, 5.5 hours per day (pending receipt of all required documentation, clearances and disclosures).

   Background: Position filled due to resignation.
C. Approved an out-of-state conference request from Michael Miller, ELCO Business Manager, to travel and attend the ASBO International Annual Conference & Expo, to be held in National Harbor, MD, October 25-28, 2019.

D. Approved adding Linda Sheetz as a substitute paraprofessional to the ELCO sub listing for the 2019-2020 school year, pending receipt of all required documentation, clearances and disclosures.

E. Approved Tyler Wharton as a Middle School Science teacher, on a "Temporary Professional Contract" at a salary of Bachelor’s – Step 2, $47,834 (prorated for the 2019-2020 school year), pending receipt of all required documentation, clearances and disclosures, with a start date TBD.

Background: Position filled due to a resignation.

F. Approved Derek Thomas as the Junior High Football Coach for the Fall 2019 Sports Season. (Board Attachment)

Background: Position filled due to a resignation.

G. Approved Hannah Kercher as a volunteer coach for Girls Tennis for the Fall 2019 Sports Season. (Board Attachment)

Background: All clearances and disclosures are on file.

H. Approved Sara Stahl as a Long-term English/Language Arts substitute teacher on a "Letter of Temporary Employment" for the 1st semester of the 2019-2020 school year, at a salary of Bachelor’s – Step 1 (prorated at $251.77/day).

Background: Position filled due to a sabbatical leave.

I. Approved the employment of John Cantwell as Middle School Family & Consumer Science teacher on a "Professional Contract" at a salary of Bachelor’s +24 – Step 9 ($56,883), pending receipt of all required documentation, clearances and disclosures, with a start date TBD.

Background: Position filled due to a resignation.

Curriculum Committee – Mrs. Amber Weaver, Acting Chair

On a motion by Mrs. Weaver, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved the administration of the PA Youth Survey (PAYS) to 6th, 8th, 10th, and 12th grade students in the Fall of 2019.

Policy Committee – Mrs. Jadell Souders, Chair

On a motion by Mrs. Souders, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved revisions/new to policies, 1st Reading, as listed: (Board Attachment)

1. Policy 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors (New)
2. Policy 220 – Student Expression/Distribution and Posting of Materials (Revised)
3. Policy 239 – Foreign Exchange Students (Revised)
4. Policy 247 – Hazing (Revised)
5. Policy 249 – Bullying/Cyberbullying (Revised)
6. Policy 311 – Reduction of Staff (Revised)
7. Policy 335 – Family and Medical Leaves (Revised)
8. Policy 704 – Maintenance (Revised)
9. Policy 810.3 – School Vehicle Drivers (New)
10. Policy 913 – Non-School Organizations/Groups/Individuals (Revised)

On a motion by Mrs. Souders, seconded by Mr. Ferrari and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved revisions to policies, 2nd Reading, as listed: (Board Attachment)

1. Policy 008 – Organization Chart (Revised)
2. Policy 111 – Lesson Plans (Revised)
3. Policy 252 – Dating Violence (Revised)
4. Policy 351 – Drug and Substance Abuse (Revised)
5. Policy 701 – Facilities Planning (Revised)
6. Policy 702 – Gifts, Grants, Donations (Revised)
7. Policy 703 – Sanitary Management (Revised)
8. Policy 705 – Safety and Loss Control (Revised)
9. Policy 706 – Property Records (Revised)
10. Policy 706.1 – Disposal of Surplus Property (Revised)
11. Policy 808 – Food Services (Revised)
12. Policy 810 – Transportation (Revised)
13. Policy 911 – News Media Relations (Revised)

Technology Committee – Mr. Ray Ondrusek, Chair

On a motion by Mr. Ondrusek, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved a contract with Classlink at the approximate cost of $11,452.00, for services that synchronize systems. Final cost will be determined by final full-time equivalency of students and staff.

Background: Using this service will allow automated student and staff imports and rostering that will impact a number of online services the school district utilizes.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved Resolution #05-22-19-I-Revised, directing the acquisition of easements for school utility public purposes, and authorizing and directing all necessary and appropriate related action pursuant to the eminent domain code. (Board Attachment)

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved a Consultative Services Agreement with IU13 for safety and security support at a cost of $1,400. (Board Attachment)

Finance Committee – Mrs. Tracy Gray Hayes, Chair

No items were requested to be separated from the overall vote.

On a motion by Mrs. Gray Hayes, seconded Mrs. Thomas and approved by Voice vote, all voting Aye, Finance Items A-C were approved:

A. Approved payment of bills as found listed and attached to the August 19, 2019 Board Agenda, for payments made June 2019, in the amounts indicated: (Board Attachment)

- General Fund payments in the amount of $2,980,848.95
- Cafeteria Fund payments in the amount of $46,774.79
- Capital Reserve Fund payments in the amount of $115,854.00
- Debt Service payments in the amount of $0.00
- Construction Fund payments in the amount of $1,090,512.01
- Student Activity payments in the amount of $37,950.23

B. Approved payment of bills as found listed and attached to the August 19, 2019 Board Agenda, for payments made July 2019, in the amounts indicated: (Board Attachment)

- General Fund payments in the amount of $1,534,524.54
- Cafeteria Fund payments in the amount of $18,028.16
- Capital Reserve Fund payments in the amount of $131,558.61
- Debt Service payments in the amount of $0.00
- Construction Fund payments in the amount of $1,983,099.17
- Student Activity payments in the amount of $0.00
C. Approved a three-year service agreement with Population Health Innovations, Inc. – Health eTools software, utilized by nurses in each of our buildings effective June 3, 2019. (Board Attachment)

Background: Renewal of contract with costs as follows: year 1 at no cost, year 2 and 3 at $2500 per year for all 5 buildings. Discount will be applied for years 2 and 3 if paid by July 1.

Superintendent’s Report

Mrs. Vicente shared the following:

- It was a busy summer moving offices to and from the Intermediate School; the move back to the District Office and High School occurred on August 19. Many individuals were involved in the success of the move.
- All staff and faculty will return on August 20.
- Communication has been shared with High School staff on the status of the building.
- Students will be welcomed back to school on August 26.
- Staff/faculty Opening Day will be held Wednesday, August 21, beginning with breakfast.
- Opening Day guest speaker will be Tom Murray.
- The Goodwill Fire Company distributed school supplies to students in the ELCO School District, which were provided by local businesses; in addition, Zion United Methodist Church of Myerstown had items for students.

Public Comments – Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mrs. Thomas – expressed appreciation to the Custodial Department.
- Mr. Kahl – appreciates the updates received from administration on the renovation project, and the hard work and dedication given by everyone involved.
- Mrs. Thomas – looks forward to seeing the updates to the K-2 playgrounds.
- Ms. Stettler – asked for an update on the track.
  - Mrs. Vicente replied – discussion is taking place.
- Mrs. Gray Hayes – thanked district administration for their work during the renovation project and their efforts throughout the summer.
- Mr. Ferrari – thanked all board members and administration for their participation during National Night Out in the local communities.

Old Business

- No Old Business was discussed.

New Business

- Mrs. Vicente reported on a sink hole that was discovered at the High School. The situation is being remedied and will be completed by the end of the week. There will be no delay in the opening of school.

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:25 pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary