A Special Board of Education Meeting was called to order by President, Jack Kahl at 5:54 p.m.

The Eastern Lebanon County School Board met in a Special Board of Education Session in the ELCO Middle School Cafeteria with President Kahl presiding and Dr. Smith leading the Opening Exercises.

Roll Call
Board Secretary, Gloria Hill called the roll. The following members were present: Dr. Smith, Mrs. Souders, Ms. Stettler, Mrs. Thomas and Mrs. Weaver; and Mr. Ferrari, Mr. Kahl and Mr. Ondrusek. Absent from the meeting was Mrs. Gray Hayes. Also, in attendance were the following from the administrative team: Mrs. Vicente, Mrs. Davis, Ms. Haas, Dr. Gerhart, Mrs. Hower, Mr. Lin, Mr. Soden, Mr. Entrekin, Mrs. Shoemaker, Mr. Sweigart, Mrs. Himmelreich, Mr. Miller, William Zee, Solicitor; faculty, residents, and guests.

President Kahl announced the District is recording the meeting using District equipment. All recordings are posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting; it is noted no one indicated recording the meeting.

Board President Communications

- The Board met in an Executive Session on July 10, 2019 at 5:15 pm, for the purpose of discussing matters involving privileged items with the board’s counsel.
- The Board will meet in an Executive Session following the adjournment of tonight’s meeting for the purpose of discussing matters involving terms and conditions of employment.

Public Comments – Items On the Agenda

- No comments were made.

ALL ITEMS ARE ACTION

Personnel Committee – Mrs. Denise Thomas, Chair

Item P was requested to be separated from the overall vote.

On a motion by Mrs. Thomas, seconded by Ms. Stettler and approved by Voice vote, all voting Aye, Personnel Items A-O & Q were approved:

A. Approved a “Letter of Resignation” from Jennifer Juarez, Middle School Family and Consumer Science teacher, effective June 27, 2019.

B. Approved a “Letter of Resignation” from Jean Henry, Middle School Personal Care Assistant, effective June 28, 2019.

C. Approved a “Letter of Resignation” from Sarah Soto, Fort Zeller Specialized Paraprofessional, effective July 8, 2019.

D. Approved an administrative transfer of Deborah Snyder from High School Café. Manager to food service worker at the Middle School, effective the 2019-2020 school year with a change in the number of hours per day to 4.5 hours per day, at a rate of $13.00 per hour.

Background: Change due to individual’s request.
E. Approved an administrative transfer of Debra Layser from Middle School Café. Manager/Asst. Director of Food Services to High School Manager/Asst. Director of Food Services, effective the 2019-2020 school year. There is no change in hourly rate or hours per day. 
   Background: Change due to reorganization of department by Director.

F. Approved an administrative transfer of Kimberly Wilson from food service worker to Middle School Café. Manager, effective the 2019-2020 school year at the rate of $14.50 per hour/7 hours per day. 
   Background: Change due to reorganization of department by Director.

G. Approved an administrative transfer of Joy Spatz from High School food service worker to High School Cook, effective the 2019-2020 school year at a rate of $11.80 per hour, 6 hours per day. 
   Background: Change due to reorganization of department by Director.

H. Approved an administrative transfer of Corey Leedom from 2nd shift custodian to High School 1st shift Head Custodian, effective July 11, 2019, at a rate of $13.75 per hour. 
   Background: Change due to reorganization of department by Director.

I. Approved the employment of Leslie Spears as Middle School Administrative Assistant (12-month position), effective August 5, 2019, at the rate of $15.00 per hour, pending receipt of all required documentation, clearances and disclosures. 
   Background: Position filled due to a retirement.

J. Approved the employment of Kristen Nelson as a part-time Paraprofessional (subject to assignment), at the rate of $10.21 per hour, 3.75 hours per day (10-month position). Start date on or about August 20, 2019, pending receipt of all required documentation, clearances and disclosures. 
   Background: Position filled due to an administrative transfer earlier in the 2018-2019 school year.

K. Approved the employment of Nicole Hauck as a full-time Specialized Paraprofessional (subject to assignment), at the rate of $14.66 per hour, 7.5 hours per day (10-month position). Start date on or about August 1, 2019, pending receipt of all required documentation, clearances and disclosures. 
   Background: Position filled due to a recent resignation.

L. Approved the employment of Daniel Marks as ELCO Middle School Principal, with a start date TBD, at a salary of $107,000, pending receipt of all required documentation, clearances and disclosures. 
   Background: Position filled due to a resignation.

M. Approved the employment of Katherine Brosius as Elementary School Counselor, on a “Professional Contract” at a salary of Master’s - Step 5 ($56,479), effective the 2019-2020 school year, pending receipt of all required documentation, clearances and disclosures. 
   Background: Position filled due to an administrative transfer.

N. Approved Seth McNally as a Short-Term Substitute 1st grade teacher, on a “Letter of Temporary Employment” for a period of approximately 12 weeks, with a start date TBD, at a daily rate of $125. (NOTE: Individual is currently a substitute for the ELCO School District.) 
   Background: Position filled due to permanent teacher out on leave.

O. Approved the employment of Sharon Breeden as Elementary Librarian, on a “Professional Contract” at a salary of Master’s – Step 6 ($57,950), effective the 2019-2020 school year, pending receipt of all required documentation, clearances and disclosures. 
   Background: New position.

Item P was removed from the overall vote.

P. Move to approve the employment of Beth Faehling as a 4th grade teacher, on a “Professional Contract” at a salary of Master’s – Step 15 ($71,157), effective the 2019-2020 school year, pending receipt of all required documentation, clearances and disclosures. 
   Background: Position filled due to administration transfer.

Q. Approved the employment of Krista Marderness as a Personal Care Assistant (subject to assignment), at the rate of $11.70 per hour, 6.75 hours per day (10-month position). Start date on or about August 1, 2019, pending receipt of all required documentation, clearances and disclosures. 
   Background: Position filled due to the district’s decision to provide services through a district employee rather than the IU13, which previously provided such services.
On a motion by Mrs. Thomas, seconded by Ms. Stettler and approved by Voice vote, all voting Aye, Item P was approved:

P. Approved the employment of Beth Faehling as a 4th grade teacher, on a “Professional Contract” at a salary of Master’s – Step 15 ($71,157), effective the 2019-2020 school year, pending receipt of all required documentation, clearances and disclosures.

   Background: Position filled due to administration transfer.

Curriculum Committee – Dr. Barbara Smith, Chair

Item A was requested to be separated from the overall vote.

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, seven (7) Ayes and one (1) NO vote by Mr. Ondrusek, Item A was approved:

A. Approved a one-year contract with Newsela for a Newsela PRO License for the High School for the period of July 23, 2019 through July 21, 2020, at a rate of $5,590. (Board Attachment)

   Background: This software is used to support student literacy and is an annual site license agreement.

On a motion by Dr. Smith, seconded by Mrs. Thomas and approved by Voice vote, all voting Aye, Item B was approved:

B. Approved a Letter of Agreement for Title I Services with IU13 to provide Title I services for students attending non-public schools from July 11, 2019 through June 30, 2022. (Board Attachment)

   Background: This is a renewal agreement.

General Services Committee – Mr. Jack Kahl, Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Items A-D were approved:

A. Approved the purchase of Blodgett HydroVection oven from Singer Equipment Company at a cost of $12,022.75. (Board Attachment)

   Background: This is a COSTARS contract #036-005 and will be paid out of the food service fund.

B. Approved a one-year contract with Dude Solutions for the period of July 1, 2019 through June 20, 2020, in the amount of $8,790.61. (Board Attachment)

   Background: This is an annual renewal for the district-wide maintenance use of facilities platform.

C. Approved a contract with NRG Building Services, Inc., for a period of one year to begin August 1, 2019 through July 31, 2020 at a cost of $49,595.00. (Board Attachment)

   Background: This is an annual renewal of the Trane Tracer Building Automation System.

D. Approved Steckbeck Engineering to solicit bids for pre-purchase of the sewage pump station.

   Background: Approval needed due to six-month lead time for equipment to be received from the manufacturer.

Finance Committee – Mrs. Tracy Gray Hayes, Mr. Thomas Ferrari, Acting Chair

On a motion by Mr. Ferrari, seconded Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Approved Resolution #07-10-19-I, authorizing the Business Manager to complete a Pipeline Investment Program grant. (Board Attachment)

   Background: This grant provides matching funds for pipeline investments.

Superintendent’s Report

Mrs. Vicente shared the following:

- The General Services Committee will meet on July 15, 2019 at 5:00 pm in the Intermediate School.
- The Policy Committee will meet on July 16, 2019 at 9:00 am in the Intermediate School
- An update on the renovation project will be given at an upcoming Board Meeting.
- Work on the track will begin shortly.
• The ELCO Communicator was printed and distributed to all ELCO residents. Positive responses have been received on the publication.

Public Comments – Items On/Off the Agenda

• No comments were made.

Board Announcements/Comments

• On behalf of the Board, Mr. Kahl welcomed to ELCO, newly approved employees attending the meeting: Mr. Daniel Marks (MS Principal) and his wife Stacy, and Leslie Spears (MS Administrative Assistant).
• Mrs. Thomas – thanked Mrs. Hower for the Raise a Reader program that will begin in the 2019-2020 school year; and congratulated teachers who recently received Tenure.
• Mr. Ferrari – community members have expressed thanks for bringing the Communicator back to print and distributing to all residents; he also gave updated information on a House Bill involving PlanCon that was signed by the Governor.

Old Business

• No Old Business was discussed.

New Business

• No New Business was discussed.

Adjournment

On a motion by Mrs. Thomas, seconded by Mrs. Souders and approved by a Voice vote, all voting Aye, President Kahl adjourned the meeting at 6:26 pm.

Respectfully submitted,

Gloria J. Hill
Board Secretary