Regular Board of Education Meeting
ELCO Senior High School Library
Wednesday, May 22, 2019

5:00 p.m. Executive Session

The Board will meet in an Executive Session for the purpose of discussing matters involving employment, appointment, terms and conditions of employment, confidential student matters protected by law, and issues involving negotiations.

6:00 p.m. Regular Board of Education Meeting

I. Call to Order

II. Opening Exercises

III. Roll Call

IV. Board President Communications

V. Students of the Month – Dr. Barbara Smith

  Fort Zeller, 1st Grade: Gracyn Houtz (Mr. Gantz’s class) & Isabel Cruz (Mrs. McDonnell’s class)
  Jackson, 1st Grade: Paige Moulton (Mrs. Miller’s class) & Evan Hibshman (Mrs. Hawbaker’s class)
  Intermediate School: Lena Yeiser & Jillian Kleinfelter (Mrs. Burkholder’s 5th grade class)
  Middle School: Ali Bender & Ashton Beck
  High School: Hunter Bailey, Alexandra Header, Pavel Krasyukov (CTC – Electrical)

VI. Student Council Report – Rashawn Bass, Student Council Parliamentarian

VII. Presentation – PSBA Update, Karen Devine

VIII. Public Comments – Items On the Agenda

IX. Election of Treasurer

X. Approval of Minutes (04-17-19 & 05-06-19)

XI. Approval of Treasurer’s Reports (04-30-19)

XII. CONSENT ITEMS FOR APPROVAL (items discussed 05-06-19) – Dr. Smith

  Personnel Committee

  A. Approve a trip/travel request of Charles Gerberich, Cross Country Coach, coaching staff (2) and approximately 10-15 athletes, to take part in a pre-season cross country training trip. This trip will be held August 12-14, 2019, at Camp Kirchenwald, Colebrook, PA.

     Background: This is an annual pre-season event.

  Curriculum Committee

  A. Approve the listing of the 2019 graduating seniors, pending successful completion of all requirements. (Board Attachment)
General Services Committee

A. Approve a non-binding Memo of Understanding (MOU) between the Eastern Lebanon County School District (ELCO) and the Myerstown Water Authority (MWA) providing municipal water service to the ELCO school campus. (Board Attachment)

   Background: The MOU has changed to add Paragraph No. 7j, adding that no person or entity will be permitted to connect or utilize the water distribution system.

B. Approve the 2019-2020 breakfast and lunch prices, as listed:

   Elementary (K-5): $1.65 for breakfast; $2.60 for lunch
   Secondary (6-12): $1.85 for breakfast; $2.70 for lunch
   Adult: $3.50

NON-CONSENT ITEMS

XIII. Personnel Committee – Mrs. Denise Thomas, Chair

A. Move to approve a “Letter of Resignation” from Jenna Heagy, part-time cafeteria employee, effective May 9, 2019.

   Background: Approved on 5/6/19 for rehire.

B. Move to approve a “Letter of Resignation” from Lisa Kercher, as Head Varsity Field Hockey Coach, effective May 9, 2019.

C. Move to approve the employment of Erin Snader as Assistant Varsity Cheerleading Coach for the 2019 Fall season. (Board Attachment)

   Background: Position filled due to resignation.

D. Move to approve a change in employment status of Armida Teleg-Grumbine from part-time 2nd shift custodian to full-time 2nd shift custodian (12-month position) at the Intermediate School, effective May 23, 2019, with no change in hourly rate. The District is waiving the 60-day probationary period for benefits due to original start date of March 6, 2019.

   Background: Status change due to administrative transfers.

E. Move to approve administrative transfers of the following individuals, as listed:

   Background: Transfers due to retirements.

   1. Patti Erby – from 2nd shift High School custodian to 2nd shift custodian at Jackson Elementary, effective on or about June 28, 2019; no change in hourly rate.
   2. Sheila Carpenter – from 2nd shift custodian at the Intermediate School to 2nd shift custodian at the High School, effective on or about June 28, 2019; no change in hourly rate.

F. Move to approve the following individuals as teachers for the SPA (Summer Pre-Kindergarten Academy) Program to take place July 15, 2019 through August 8, 2019. Rate of pay - $125/per day:

   1. Alysha Burkholder – Jackson Elementary
   2. JoAnna Arena – Jackson Elementary
   3. Gretchen Miller – Fort Zeller Elementary
   4. Karen Mohn – Fort Zeller Elementary

G. Move to approve the following individuals as paraprofessionals and substitute paraprofessionals for the SPA (Summer Pre-Kindergarten Academy) Program to take place July 15, 2019 through August 8, 2019. Rate of pay - $50/per day:

   1. Leann Clark – Jackson Elementary
   2. Jamie McLain – Jackson Elementary
   3. Melanie Kauffman – Fort Zeller Elementary
   4. Kathleen Marko – Fort Zeller Elementary
   5. Angela Arnt – substitute paraprofessional
6. Tracey Fisher – substitute paraprofessional

H. Move to approve the employment of Gina Hewitt, on a “Professional Contract” as a High School Spanish teacher, at a salary of Bachelor’s +24 – Step 5, effective the 2019-2020 school year, pending receipt of all required documentation, clearances and disclosures.

   Background: Position filled due to retirement.

I. Move to approve a request from Taryn Showalter, Michael Lucky, Kim Sandoe, Ruth Semenza, and Lauren Panza to attend a Professional Education Activity on August 12, 2019, at the American Visionary Museum in Baltimore, MD.

   Background: This is a Summer Academy – Choice Proposal.

J. Move to approve a trip/travel request from Lucas Sandoe, FFA Advisor, and 10-12 ELCO FFA Officers to participate in a 3-day Officer Summer Retreat to be held July 31 – August 2, 2019.

   Background: This is an annual event.

K. Move to approve a trip/travel request from Amy Weddle, FBLA Advisor, and 1 student to travel and attend the FBLA National Leadership Conference to be held in San Antonio, TX, June 27 – July 3, 2019. (Cost of the trip is covered by both District funds and FBLA funds.)

   Background: Trip is a result of student qualifying to compete at the National level.

XIV. Curriculum Committee – Dr. Barbara Smith, Chair

A. Remove from the Table the following motion tabled May 6, 2019:

   Move to approve the 2019-2020 building Student Handbooks.

B. Move to approve the 2019-2020 building Student Handbooks.

C. Move to approve new textbooks for the 2019-2020 school year, as listed:

   • AP Government
     Publisher: Pearson
     Author: Edwards and Wattenberg
     Copyright: 2019

   • AP Government
     Publisher: Perfection Learning
     Textbook Title: AMSCO PA: United States Government and Politics
     Author: Wolford
     Copyright: 2019

   • AP Government
     Publisher: Lanahan
     Textbook Title: Lanahan Readings in the American Polity
     Author: Serow and Ladd
     Copyright: 2016

D. Move to approve a revision to the Approved 2019-2020 School Calendar, changing the date of graduation from June 5, 2020 to June 4, 2020.

XV. Technology Committee – Mr. Ray Ondrusek, Chair

A. Move to approve a yearly contract through the IU13 consortium for Schoology at a cost of $14,841.30 for the student learning management system. (Board Attachment)

   Background: This is a yearly renewal. Schoology is heavily used with teachers and students to post materials, assignments, assessments, provide classroom updates, and communication.

B. Move to approve a yearly contract with the IU13 for private cloud services at a cost of $22,176 for directory services, eMail hosting, backup, redundancy, and disaster recovery. (Board Attachment)
Background: This is a yearly renewal. The IU13 hosts the school district Active Directory and Exchange email servers remotely. The IU13 provides storage space, maintains security updates, backup, and offsite redundancy between the Lancaster and Lebanon buildings for disaster recovery.

C. Move to approve a 3-year contract negotiated through an IU13 request for proposals (RFP) with Telesystem for telephones management services of external phone lines at a recurring monthly cost of $1,463.83. (Board Attachment)
Background: Telesystem is already the company we have been using for this service, but the new contract lowers the monthly recurring costs.

XVI. General Services Committee - Mr. Jack Kahl, Chair

A. Move to approve a Resolution #05-22-19-1, directing the acquisition of easements for school utility public purposes, and authorizing and directing all necessary and appropriate related action pursuant to the eminent domain code. (Board Attachment)

XVII. Finance Committee – Mrs. Tracy Gray Hayes, Chair

A. Move to approve payment of bills as found listed and attached to the May 22, 2019 Board Agenda in the amounts indicated: (Board Attachment)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund payments</td>
<td>$1,707,364.51</td>
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<tr>
<td>Cafeteria Fund payments</td>
<td>$137,166.02</td>
</tr>
<tr>
<td>Capital Reserve Fund payments</td>
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<tr>
<td>Debt Service payments</td>
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<tr>
<td>Construction Fund payments</td>
<td>$951,845.25</td>
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<tr>
<td>Student Activity payments</td>
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</tbody>
</table>

B. Move to approve Budget Transfers. (Board Attachment)

C. Move to approve the renewal of commercial insurance and worker’s compensation insurance packages in the total amount of $230,678. (Board Attachment)

D. Move to approve a proposal with Apple Computer at the total cost of $1,143,481.00, financed over a period of four years. (Board Attachment)
Background: This proposal refreshes current iPads for secondary students and teaching staff along with classroom sets of iPads at the elementary level. The proposal also includes cases, accessories, device management licensing, and professional development in addition to iPads.

XVIII. Superintendent’s Report

Upcoming dates/Announcements:
- May 23, 2019 – 6:30 pm, Lebanon CTC Certificate & Awards Program (Lebanon High School)
- May 24, 2019 – Snow make-up day from February 20, 2019
- May 27, 2019 – SCHOOL CLOSED in observance of Memorial Day
- May 28, 2019 – 6:30 pm, All Sports Banquet (HS Cafeteria & Auditorium)
- May 28, 2019 – 6:30 pm, Teacher Impact Awards Banquet (WITF Public Media Center, Harrisburg)
- June 3, 2019 – 7:00 pm – High School Baccalaureate (HS Auditorium)
- June 4, 2019 – 6:30 pm, Graduation @ New Beginnings Auditorium
- June 5, 2019 – Last day for Students (1/2 day, schedule will be posted on website)
- June 5, 2019 – 12:30 pm, Annual Staff Appreciation Lunch & Program
- June 6, 2019 – Records & Reports Day (teachers)
- June 7, 2019 – Inservice Make-up day for teachers
- June 10, 2019 – District Office & High School Offices will now be located at the ELCO Intermediate School for the summer
- June 12, 2019 – 6:00 pm, Finance Committee Meeting (location TBD)

XIX. Public Comments – Items On/Off the Agenda

XX. Board Announcements/Comments

XXI. Old Business
A. Update meeting location for the June and August 2019 Board Meetings.

XXII. New Business

XXIII. Adjournment

The next scheduled Board of Education Meeting,
Monday, June 10, 2019