

# Employer Job Shadowing Tips



Job Shadowing is an excellent opportunity for students to gain exposure to a career by experiencing a typical day on the job. Shadowing professionals is an invaluable part of helping students become Future Ready and we thank you for your interest!

## Before the Job Shadow

- Provide the school with pertinent information: company website links, professional biography, etc. so students may prepare for their experience
- Create a checklist of items students should/should not bring to the visit
- Discuss student interests
- Share any questions or concerns you may have with the Future Ready Facilitator

## During the Job Shadow

- Provide instruction in workplace safety
- Ensure that students cannot inadvertently disrupt or damage work
- Engage the students in a range of activities
- Offer as much hands-on experience as possible
- Share the educational pathway you took to your position
- Reinforce the importance of academic success and good habits: punctuality, consistent attendance, etc.
- Answer questions students may have

## After the Job Shadow

- Provide feedback to the school
- Consider additional partnership opportunities: Career Speaker, Tours, Internships,

**For more information about our career experiences, please contact:**

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