

Pursue Excellence at ELCO High School

Dear Parent and Student:

Throughout this school year the students will be studying American History from the Civil War through World War II. More importantly they will be developing leadership skills, teamwork, and technological skills that will reward them throughout their lives. I am looking forward to working with each and every student. Please feel free to contact me at any time concerning the nature of this course.

As in all aspects of your child's life certain expectations must be met in order for him or her to be successful. By meeting the following classroom expectations, each student will succeed in this academic setting. If you have any questions concerning these rules or any other matters, please contact me during school hours, 7:30 A.M. to 3:00 P.M., at ELCO High School, or you may contact me at via charrison@elcosd.org via e-mail.

1. **Behavior:**

All students will respect the rights and opinions of fellow classmates. All students will be courteous to one another and follow school regulations.

2. **Attendance:**

All students are expected to attend class on a daily basis. Students need to report to class on time. In event of an absence, **the student** is responsible to contact me about any missed assignments. Poor attendance will affect a student's learning and academic progress.

3. **Educational Materials:**

All students are responsible for the proper care of their textbook, computer equipment, and any other classroom or library materials. All students **must** keep a class notebook.

4. **Classroom Participation:**

This is a rigorous and demanding course of study! To optimize your student's learning experience **all** students are required to take an **active** role in this learning experience. Students will be required to participate in class discussions, group learning experiences and oral presentations. Completing homework assignments and assigned readings are essential to academic success, but it is through interaction in the classroom setting that true learning will occur.

5. **Classroom Rules:**

All students will follow these rules.

1. Be prepared and on time for class.
2. Be polite and courteous to all.
3. Strive to achieve your personal best.

6. Grading Procedures:

Grades in this class are based on a point value system. The marking period grade will be comprised of quiz scores, chapter and unit tests, class participation, class preparedness, oral presentations, group work, the class notebook, and a variety of homework. A research assignment and book report may be required along with other unit projects. Students may check their academic progress at any time. Parents may access their student's detailed grade information using the school provided password for PowerGrade. Any questions regarding the PowerGrade system can be directed to the ELCO High School office.

Daily homework assignments **will not** be accepted late. Students will receive a zero for any late work. However, projects and long-term assignments will be graded as follows:

1. Turned in after scheduled class meeting = 10% reduction of corrected grade
2. 1 day late = 25% reduction of corrected grade
3. 2 days late = 50% reduction of corrected grade
4. Beyond 2 days late = no credit for the assignment will be given

Students who are legally absent from school will be given the appropriate make-up time according to school regulations.

This class will include a comprehensive final exam that is worth 20% of the student's overall grade.

Thank you for reading this letter. Your understanding of these classroom rules and expectations can only support your student during the high school learning experience. Together we can create an atmosphere where each student will strive to achieve his/her personal academic best.

Sincerely,

Mr. C. Harrison

Please remember: Your student will have daily homework that includes reading the sections of the present chapter and reviewing the lecture notes. I am also available to assist any student at any time regarding questions or concerns that may arise. Thank you for your cooperation.

Student Signature

Parent/Guardian Signature