

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Board of Education  
Committee-of-the-Whole Meeting

ELCO Senior High School Library

September 14, 2009

6:01 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Session in the ELCO Senior High School Library with President Moyer presiding.

Roll Call

The secretary called the roll. The following members were present: Mrs. Moyer, Mrs. Boyer, Messrs. Good, Houtz, Kahl, Kramer, Moll, Ondrusek, and Simmermon. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. Felty, Mr. DuBois, Mrs. Bowersox, Mrs. Stauffer and Mrs. Shoemaker; Gwen Boltz, Business Manager; Bob Frankhouser, Solicitor; and twelve members of the community.

Justin Weatherholtz gave a presentation on “Attacking Autism.”

Ms. Carol Ulrich, former Board member, was recognized for her years of service to the Board by Mrs. Donna Moyer.

On a motion by Kramer, seconded by Kahl and approved by voice vote, all voting Aye, the following item was approved:

Approved Resolution 09-14-09-I to the ELCO High School Girls’ Track & Field Team in recognition of their team’s accomplishment.

The ELCO High School Girls’ Track & Field Team and Coach Miller were recognized for their accomplishments by Mr. Edward Felty.

On a motion by Kramer, seconded by Moll and approved by voice vote, all voting Aye, the following item was approved:

Approved Resolution 09-14-09-II to Molly Walmer in recognition of her accomplishments with FFA.

Molly Walmer was recognized for her accomplishments with FFA by Mrs. Stacy Dieffenbach.

Board President Communication

No report.

Written Requests to Address the Board

Two requests received to address the Board were noted on the Agenda, but the requesters did not attend the meeting.

1. David Kneller - School Board
2. Shane & Dylan Layser - Bus stop request

Public Comments - Items on the Agenda

No comments were made.

**ACTION ITEMS**

**Personnel Committee - Mr. Jack Kahl, Chairperson**

On a motion by Kahl, seconded by Kramer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved Kenneth Krause, high school Band Director, and Tina Kunder, Admin. Asst. to the Asst. Supt., as high school Renaissance Coordinators, retroactive to August 31, 2009. Salary and responsibilities will be split as agreed upon, Mr. Krause 2/3 stipend/responsibilities and Mrs. Kunder 1/3 stipend/responsibilities.**

On a motion by Kahl, seconded by Kramer and approved by voice vote, all voting Aye, Item B was approved:

- B. Approved Resolution # 09-14-09-III, appointing a voting delegate and an alternate voting delegate to the Lebanon County Tax Collection Committee, which is scheduled to meet September 16, 2009. (Note: The Tax Collection Committee is required by Act 32 dealing with countywide collection of earned income taxes.)**

**General Services Committee - Mr. Douglas Good, Chairperson**

On a motion by Good, seconded by Kahl and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved an application for Facilities Use to the ELCO Cheerleading Boosters to hold a fundraiser in the MS cafeteria on Sunday, October 18, from 1:00 to 6:00 p.m.**

Personnel Committee - Mr. Jack Kahl, Chairperson

The Board reviewed and discussed the following:

- A. Recommend approval of employment status change to Nancy Ralston from a substitute instructional aide to a substitute cafeteria worker, retroactive to August 25, 2009 at a rate of \$8.15/hr.
- B. Recommend approval that the following individuals be added to our substitute list (pending receipt of all documentation):
1. Laura Crocker - Elementary K-6
  2. Hayley Morinchin - Elementary K-6
  3. Alaina Morrissey - Special Ed. & Elementary
  4. Tianna Heverling - Elementary K-6
  5. Thelma Boyer - Special Ed. & Elementary
  6. Corinne Shaak - Elementary K-6 (**status change from IU to Certified Teacher**)
  7. Timothy McKechnie - Biology, Math 7-12, Physics 7-12, Chemistry, Earth & Space Science
  8. Richard Freed - Health & Phys. Ed.
  9. Warren Zimmerman - Citizenship 7-12, Social Studies, Mid-Level Science 7-9, Mid-Level Math 7-9
  10. Robyn Meadows - IU sub, all areas
  11. Linda Carty - IU sub, all areas
  12. Robert Galgon, Sr. - IU sub, all areas
  13. Sharon Kalnoski - IU sub, all areas
  14. Sherry Mutkus - IU sub, all areas
  15. Janis Baseggio - IU sub, all areas
  16. James Smith - Custodial Sub (**retroactive to August 27, 2009**)
  17. Donna Collins - Custodial Sub (**retroactive to August 27, 2009**)
  18. Karen Keppley - Custodial Sub (**retroactive to September 14, 2009**)
  19. Bonita Shuey - Instructional Aide
- C. Recommend approval of a "Maternity Leave" to Stacy Snavely, Myerstown Special Ed. teacher, beginning approximately October 17, 2009 to January 29, 2010.
- D. Recommend a "Letter of Temporary Employment" to \_\_\_\_\_ to replace Stacy Snavely, Myerstown Special Ed. teacher, beginning approximately October 17, 2009 to January 29, 2010, at a salary of \_\_\_\_\_.

- E. Recommend a “Letter of Temporary Employment” to Sharon Harnish, to replace Tracy Leshner, MS Special Ed. teacher on Child Bearing/Rearing Leave, beginning approximately October 22, 2009 through the end of the 2009-2010 school year, at a salary of MEQ – Step 1 (\$44,928 – prorated).
- F. Recommend approval to send the following Board members to the National School Board Association Convention in April 10-12, 2010 in Chicago, IL: Leon Moll,  
 \_\_\_\_\_.
- G. Recommend approval of the following conference/field trip requests:
1. Amy Weddle, Donna DelCollo, Jon Bickel, Dotty Noll and English and History students to travel to Washington, D.C., October 21, 2009 to visit the History Channel National Teach In. (Cost to the district will be for transportation and substitutes.)
  2. Jonathan Bickel and the Potential Millionaires Club to travel to Wall Street and the Federal Reserve in New York City, December 4, 2009. (Cost to the district will be for transportation and substitute, which have been budgeted.)
- H. Recommend approval to the ELCO Cheerleading Boosters to hold a fundraiser bus trip to New York City on November 28, 2009.
- I. Recommend approval to add George Dechert as a substitute bus driver, retroactive to August 31, 2009.
- J. Recommend approval adding Erik Harlan as a Volunteer Coach for Boys’ Soccer, and Philip Poole as a Volunteer Coach for Football for the 2009 season.
- K. Recommend three (3) days of “Leave Without Pay” to Maggie Reichard, MS cafeteria worker, September 30 – October 3, 2009.
- L. Recommend three (3) days of “Leave Without Pay” to Todd Gaffney, elementary Phys. Ed. teacher, October 19-23, 2009.
- M. Recommend approval of one (1) day of “Leave Without Pay” to Peggy Troxel, Elementary Librarian, December 23, 2009.

Curriculum Committee - Mr. Howard Kramer, Chairperson

The Board reviewed and discussed the following:

- A. Recommend approval of PDE forms 426, 427 and 428 as the Formal Observation tools for the 2009-2010 school year. (See attached forms.)

- B. Recommend approval for Tyler Schwenk, formerly of 99 Gable Drive, Myerstown, to attend and complete 12<sup>th</sup> grade as a tuition waiver student, according to Board Policy 202 SC 1316. (Tyler’s parents have moved out of the district to Columbia, PA. He is currently residing with family friends in Newmanstown, PA.)

General Services Committee - Mr. Douglas Good, Chairperson

The Board reviewed and discussed the following:

- A. Recommend approval of contract for the Transportation of School Pupils with Ephrata Mennonite School for the 2009-2010 school year at the sum of \$26,307.00 (retroactive to August 24, 2009).
- B. Recommend a Use of School Facilities to Post 880 Richland (baseball) for use of the Lyle Krall field on occasional Sunday afternoons after 1:00 p.m., retroactive to August 29, 2009 through October 31, 2009.
- C. Request approval of revised By-Laws for the Lebanon County Healthcare Consortium. (See attached.)

Finance Committee - Mr. Leon Moll, Chairperson

The Board reviewed and discussed the following:

- A. Request approval of payment of bills as found listed and attached to the September 21, 2009 Board Agenda in the amounts indicated:

General account bills amounting to	\$494,310.15
Cafeteria account bills amounting to	\$23,467.84
Athletic account bills amounting to	\$9,487.76
General account prepaids for August amounting to	\$296,325.12
Cafeteria account prepaids for August amounting to	\$0.00
Athletic account prepaids for August amounting to	\$134.40
General account prepaids for September amounting to	\$590,083.84
Cafeteria account prepaids for September amounting to	\$253.14
Athletic account prepaids for September amounting to	\$965.70
Construction Funds	\$579,183.27
Construction Funds prepaid for August	\$28,430.21
Construction Funds prepaid for September	\$0.00

- B. Request approval to establish a French Club in the High School Student Activity Fund. (Note: The French Club will take the place of the German Club.)
- C. Request approval of Resolution # 09-21-09-I, concerning the 2009-2010 State Budget.

Superintendent's Report

Dr. Nilsen reported on:

- A. School Opening
- B. Class Size Legal Update

Public Comments - Items On/Off the Agenda

Comments were made by Len Schott, Jay Bauder, and Jamie Wolgemuth.

Old Business - None

New Business

Doug Good made a motion to add two (2) motions to add bus stops to agenda, seconded by Kramer and approved by a voice vote, all voting Aye with one (1) No vote by Kahl.

**General Services Committee - Mr. Douglas Good, Chairperson**

**On a motion by Good, seconded by Boyer and approved by voice vote, all voting Aye, the following motion was approved:**

- A. Approved request modifying the bus stop located at the corner of Locust St. & Carpenter Ave. in Myerstown, which was previously established for children at the ELCO Child Care Center, to be available to any students residing or attending child care in Myerstown Borough but attending a school outside the Borough.**

**On a motion by Good, seconded by Moll and approved by voice vote, all voting Aye, with three (3) No votes by Good, Kramer, and Kahl, the following motion was approved:**

- B. Approved request adding a bus stop at Memorial & Church Sts., Newmanstown, on the elementary run for Bus #27 for both AM and PM.**

Adjournment - President Moyer declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,

Douglas G. Good, Secretary