

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Board of Education
Committee-of-the-Whole Meeting

ELCO Senior High School Library

May 4, 2009

6:00 p.m.

The Eastern Lebanon County School Board met in a Committee-of-the-Whole Session in the ELCO Senior High School Library with President Moyer presiding.

Roll Call

The secretary called the roll. The following members were present: Mrs. Moyer, Messrs. Good, Kahl, Kramer, Moll, Ondrusek, Rabuck, and Simmermon. Absent from the meeting was Ms. Ulrich. Also in attendance were the following from the administrative team: Dr. Nilsen, Mr. Grove, Mr. DuBois, Mrs. Bowersox, Mrs. Stauffer, Mr. Felty, and Mr. Janicelli; Gwen Boltz, Business Manager; Bob Frankhouser from H.U.B.; a reporter from the Lebanon Daily News; and fourteen residents from the community.

Board President Communications

A Thank You note concerning wrestling from Coach Chad Miller was read.

Written Requests to Address the Board

1. Mrs. Carrie Boyer – Building Project

Public Comments – Items on the Agenda

The following individuals - Jadell Souders and Len Schott, made comments.

Election of Treasurer

Mr. Kramer nominated Leon Moll for Treasurer. Mr. Rabuck moved the nominations be closed. Vote: all aye. Rabuck moved for Secretary to cast unanimous ballot, seconded by Kramer and approved by a voice vote, all voting aye.

Election of Secretary

Mr. Kramer nominated Douglas Good for Secretary. Mr. Rabuck moved nominations be closed. Vote: all aye. Rabuck moved for Secretary to cast a unanimous ballot, seconded by Kramer, and approved by a voice vote, all voting aye.

Finance Committee – Mr. Leon Moll, Chairperson

The Board reviewed and discussed the following:

- A. Request approval of payment of bills as found listed and attached to the May 4, 2009 Board Agenda in the amounts indicated:

General account bills amounting to	\$376,046.76
Cafeteria account bills amounting to	\$99,968.46
Athletic account bills amounting to	\$4,397.50
General account prepaid for April amounting to	\$603,652.43
Cafeteria account prepaid for April amounting to	\$1,300.85
Athletic account prepaid for April amounting to	\$8,105.64
General account prepaid for May amounting to	\$230,211.56
Cafeteria account prepaid for May amounting to	\$0.00
Athletic account prepaid for May amounting to	\$1,012.02
Construction Funds	\$1,904.48
Construction Funds prepaid for April	\$0.00
Construction Funds prepaid for May	\$0.00

- B. Recommend approval of Budget Transfers for the month of May.
- C. Recommend approval of the ELCO High School and Middle School Activity Reports quarter ending March 31, 2009. (See attached.)
- D. Recommend approval of Per Capita Tax Exonerations for 2008. (See attached listing.)
- E. Recommend approval of the Lebanon County Career and Technology Center's Budget for 2009-2010. (**Roll Call Vote**)
- F. Request approval of Resolution 05-11-09-I, approving a change in the coverage of the tax collector's bond from 65% of duplicate to 35% of duplicate.
- G. Request approval of a tolling agreement for Lebanon County Earned Income Tax Bureau.

- H. Request approval to accept a proposal from AVF Consulting, Inc. for a financial software package at a cost of \$30,900 for the software and an estimated cost of \$30,000 for data conversion, training and implementation. Annual costs after the year of implementation are estimated to be \$10,000.
- I. Request approval to accept a proposal from Hempfield School District to provide hosting services for the financial software package at a cost of \$12,173 for the servers and related hardware and software upon implementation and \$2,400 per year for backup, software upgrades, troubleshooting and maintenance of the equipment, noting that some of the hardware is expected to be shared with another school, thereby reducing the cost.

Personnel Committee – Mr. Charles Rabuck, Chairperson

The Board reviewed and discussed the following:

- A. Recommend approval to accept a “Letter of Retirement” from Alice Keath, Head High School Custodian, effective July 30, 2009.
- B. Recommend approval of a request from Brenda Miller, elementary Phys. Ed. teacher, for a transfer to the Middle School Health position, which will commence with the 2009-2010 school year.
- C. Recommend approval of a “Temporary Professional Contract” to Wyatt Hall, who is currently on a “Letter of Temporary Employment” as the middle school Tech. Ed. teacher, effective the 2009-2010 school year, at a salary of Bachelors’ – Step 2 (\$42,338).
- D. Recommend approval of language to the extended contract (5-years) of Gwen Boltz, Business Manager, commencing July 1, 2009 through June 30, 2014. (See attached document.)
- E. Recommend approval adding a full-time elementary position at Jackson Elementary School for the 2009-2010 school year and retaining the half-time Kindergarten position.
- F. Recommend approval to hire Sara Fulkerson as the Girls’ JV Volleyball coach for the fall 2009 season (pending receipt of documentation).
- G. Recommend approval to Jennifer Reinhart, cheerleading coach, travel to and attend the NCSSE Cheerleading Conference in Fayetteville, NC, May 14-17, 2009. (Approximate cost to district - \$400.)

H. Recommend approval of employment of the following persons for summer custodial/maintenance work at rates indicated:

1. Travis Thome - \$7.67 per hour
2. Brian Cooper - \$7.52 per hour
2. Seth Newswanger - \$7.67 per hour
3. Josh Hartman - \$7.52 per hour

I. Recommend approval of the following be added to our list of substitutes, pending receipt of documentation:

1. Angela Horning – IU sub – all areas
2. Nicole Maurer – IU sub – all areas
3. Drew Myers – IU sub – all areas

Curriculum Committee – Mr. Charles Rabuck, Acting Chairperson

The Board reviewed and discussed the following:

A. Recommend approval of the list of 2009 graduating seniors, pending successful completion of all requirements. (See attached.)

B. Recommend approval of the following textbooks for the 2009-2010 school year:

Spanish I:

Title: Aventura! Level 1 (includes access to on-line textbook)
Publisher: EMC/Paradigm Publishing, Saint Paul, Minnesota
Edition: 1st Edition
Copyright year: 2009

Spanish II:

Title: Aventura! Level 2 (includes access to on-line textbook)
Publisher: EMC/Paradigm Publishing, Saint Paul, Minnesota
Edition: 1st Edition
Copyright year: 2009

Spanish III:

Title: Aventura! Level 3 (includes access to on-line textbook)
Publisher: EMC/Paradigm Publishing, Saint Paul, Minnesota
Edition: 1st Edition
Copyright year: 2009

Spanish IV:

Title: Aventura! Level 4 (includes access to on-line textbook)
Publisher: EMC/Paradigm Publishing, Saint Paul, Minnesota
Edition: 1st Edition
Copyright year: 2009

Spanish V:

Title: A toda vela! Level V (includes access to on-line textbook)
Publisher: EMC/Paradigm Publishing, Saint Paul, Minnesota
Edition: 1st Edition
Copyright year: 2008

- C. Recommend approval of a Safety Survey to be completed by a sample of middle and high school students.

General Services Committee – Mr. Douglas Good, Chairperson

The Board reviewed and discussed the following:

- A. Recommend approval of Booster Club Guidelines/Procedures, effective the 2009-2010 school year. (See attached documents.)
- B. Recommend approval of Booster Club Fundraiser Procedures, effective the 2009-2010 school year. (See attached documents.)
- C. Recommend approval of Naming Rights Procedures, effective the 2009-2010 school year. (See attached documents.)
- D. Recommend approval of Outside Vendor Procedures, effective the 2009-2010 school year. (See attached documents.)
- E. Request acknowledgement of a donation of sixty-nine (69) chairs valued at \$55 each from ACERAY, LLC.
- F. Request approval of PlanCon K documents for the 2008B Bonds, which refinanced part of the 2003A and 2004 bond issues, and PlanCon K documents for the 2009 issue, which refinanced the remainder of the 2002 and 2004 issues.
- G. Request approval to increase lunch prices by \$.10 to \$1.70 for elementary, \$1.80 for secondary; and \$3.00 for adults for the 2009-10 school year.

Superintendent's Report

A. Recommend approval of revisions to Board Policies 328.1 (Support Team Compensation and Evaluation), and 335.1, 435.1, 535.1 (Family and Medical Leaves) (**second reading**).

B. Ballot – IU Board Membership

C. Ballot – Lebanon County CTC Board Election

Public Comments – Items Not on the Agenda

Comments made: Dennis Hollinger and Jadell Souders.

Old Business - no report

New Business – Sunday's musical program success, elementary program will be held Thursday, and safety procedures held in the district.

President Moyer adjourned the Committee-of-the-Whole meeting at 7:14 p.m.

Respectfully submitted,

Douglas G. Good, Secretary