

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education
& Re-Organization Meeting

ELCO High School Library

December 7, 2009

The Regular Board of Education Meeting was called to order by Mr. Leon Moll (hold-over Board Officer) at 6:00 p.m.

Opening Exercises were led by Mr. Raymond Ondrusek.

The Eastern Lebanon County School Board met in a Re-Organization and Regular Session in the ELCO High School Library with hold-over Officer, Mr. Leon Moll, presiding.

Appointment of Acting Secretary

Mr. Moll asked Dr. Grove to serve as Acting Secretary for the meeting.

Roll Call

The Acting Secretary called the roll. The following members were present: Mrs. Boyer and Mrs. Souders; Messrs. Bernard, Gardener, Houtz, Kahl, Mark, Moll, and Ondrusek. Absent from the meeting was Mr. Douglas Good, Board Secretary. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, Mrs. Bowersox, Mrs. Stauffer, Mrs. Shoemaker, Mr. Janicelli, and Mr. Gerhart; Gwen Boltz, Business Manager; Stacy Edris, Asst. Business Manager; Bob Boltz, Technology Director; a reporter from the Daily News; and seventeen (17) members from the community.

Appointment of Temporary President

Mr. Kahl nominated Mr. Moll as Temporary President. Mr. Ondrusek moved to close the nominations, seconded by Kahl. Vote to close the nominations: all Aye.

The five sitting board members voted on this motion by a Roll Call Vote, all voting Aye. Mr. Moll was appointed as Temporary President.

Mr. Moll read the list of all School Board Members.

Oath of Office

The Oath of Office for new Elected Board Members was given by Mr. Moll.
Brandon Bernard

Carrie Boyer
Edward Gardener
Scott Houtz
Robert Mark
Jadell Souders

Election of Officers

Mr. Moll called for nominations for Board President. Mr. Kahl nominated Mr. Moll. Mr. Houtz nominated Mr. Gardener. Mrs. Boyer made a motion to close the nominations, seconded by Mr. Kahl. Vote to close nominations: 9-0 in favor. A Roll Call Vote for the Office of President was taken: 7 votes for Gardener, 2 votes for Moll. Mr. Gardener was elected President.

Newly elected President Gardener took the President’s chair and presided over the remainder of the meeting.

Mr. Gardener called for nominations for Vice President. Mrs. Boyer nominated Mr. Ondrusek. Mr. Kahl nominated Mr. Moll. Mr. Houtz made a motion to close the nominations, seconded by Mrs. Boyer. Vote to close nominations: 9-0 in favor. A Roll Call Vote for the Office of Vice President was taken: 7 votes for Ondrusek, 2 votes for Moll. Mr. Ondrusek was elected Vice President.

Organizational Matters

President Gardener called for a motion for the establishment of Rules of Operation. On a motion by Kahl, seconded by Houtz and approved by voice vote all voting Aye, the following was approved:

A. Establishment of rules of operation:

Proposed Motion

“That we, the Eastern Lebanon County School Board, adopt Board operational procedures and rules as outlined in the district policy manual and affirm that we will comply with Act 92 of 1998, (The Sunshine Act).”

President Gardener called for a motion to adopt the Board Meeting dates for the 2010 calendar year. On a motion by Boyer, with the exception that the April 12 meeting be changed to April 6, seconded by Bernard and approved by voice vote all voting Aye, the following was approved:

B. Adopted the following schedule of meeting dates for board meeting for the 2010 calendar year.

EASTERN LEBANON COUNTY SCHOOL DISTRICT
2010 CALENDAR OF BOARD MEETINGS

Committee-of-the-Whole &
General Purposes

Regular Board of Ed. Meetings
December 7, 2009

January 4	January 11
February 1	February 8
March 1	March 15 (3rd Monday)
April 6 (1st Tuesday)	April 19 (3rd Monday)
May 3	May 10
June 7	June 14
NO Committee Mtg.	July 12
NO Committee Mtg.	August 9
September 13 (2nd Monday)	September 20 (3rd Monday)
October 4	October 18 (3rd Monday)
November 1	November 8
NO Committee Mtg.	December 6 (Re-Organization)

According to the adopted policies of the Board of School Directors, Committee-of-the-Whole Meetings and for general purposes are held on the first Monday of each month and Regular Board Meetings are held on the second Monday of each month. All meetings are held in the Eastern Lebanon County High School Library, 180 Elco Drive, Myerstown, PA, beginning at 6:00 p.m., subject to change by action of the Board of School Directors, in advance, with proper notice and legal advertising. Special Board Meetings may be scheduled as provided by the School Laws of Pennsylvania. (COMMITTEE MEETINGS ARE HELD AT 5:00 P.M., PRIOR TO THE BOARD MEETINGS.)

The President made the following appointments:

- C. Appointed Board Committees and Chairs: General Services, Personnel, Curriculum, and Finance.
1. General Services Chair – Mrs. Carrie Boyer
 2. Personnel Chair – Mr. Jack Kahl
 3. Curriculum Chair – Mrs. Jadell Souders
 4. Finance Chair – Mr. Leon Moll
 5. Members of General Services Committee: Boyer (Chair), Mark, Ondrusek and Souders
 6. Members of the Personnel Committee: Kahl (Chair), Houtz, Moll and Bernard
 7. Members of the Curriculum Committee: Souders (Chair), Houtz, Kahl and Boyer
 8. Members of the Finance Committee: Moll (Chair), Bernard, Mark and Ondrusek
- D. Appointed a representative and alternate to the Lebanon County Earned Income Tax Bureau – Mr. Bernard as rep. and Mr. Mark as alternate.
- E. Appointed a representative to the Harrisburg Area Community College Advisory Council (Lebanon Campus) – Mr. Kahl. Mr. Kahl declined. Mr. Moll accepted this appointment.
- F. Appointed a representative and alternate to Lebanon County Career & Technology Center (term will expire 2011) – Mrs. Boyer. No alternate was appointed.

G. Appointed a representative to the PA School Board Legislative Committee – Mr. Houtz.

H. Appointed a representative to the Ad Hoc Policy Committee – Mr. Ondrusek as rep., Mr. Mark as alternate.

At 6:17 p.m., Dr. Nilsen suggested that the Board consider naming a temporary Assistant Secretary to the Board. President Gardener asked for a motion. A motion was made by Ondrusek, seconded by Houtz to appoint a temporary Assistant Secretary to the Board, approved by a voice vote, all voting Aye.

A motion to appoint Carrie Boyer as the temporary Assistant Secretary was made and approved by a voice vote, all voting Aye.

Students of the Month – Presented by Mr. Leon Moll

Middle School – Justine Eldridge & Steven Rhoades

High School – Kimbre Nee & Kyle Kessler

On behalf of the Board, President Gardener congratulated the students and thanked the parents for their support.

Student Council Report –Anthony Allwein/Megan Leppo

No report.

Public Comments – Items on the Agenda

No comments were made.

Written Requests to Address the Board

1. Mr. Jay Bauder – Cell Phone Policy

President Gardener told Mr. Bauder the new Board did not have time to review the cell phone policy but the Board would listen and get back to Jay.

Mr. Bauder gave the Board Members a letter regarding his feelings about the “administration” of the policy.

Mr. Gardener interrupted Mr. Bauder when Jay went beyond the scope of the cell phone incident.

On a motion by Ondrusek, seconded by Bernard and approved by voice vote, all voting Aye, the Minutes of 11-09-09 and 11-24-09 were approved.

On a motion by Boyer, seconded by Kahl and approved by voice vote, all voting Aye, the Treasurer’s report was approved as presented and filed for audit for the month ending 11-30-09.

Personnel Committee – Mr. Jack Kahl, Chair

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item A was approved:

A. Granted tenure to the following teacher:

1. Anne Frederick – full-day Kindergarten teacher at Myerstown

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

B. Approved a “Letter of Temporary Employment” to Maria Jeannette for the second semester sabbatical of Kori Landis, MS Language Arts teacher (pending receipt of all required documentation) at a salary of Bachelors’ – Step 1 (prorated at \$219.22/day). Assignment will begin approximately January 26, 2010 through the end of the 2009-2010 school term.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item C was approved:

C. Approved travel/conferences for the following individuals:

- 1. Chris Weidner, head baseball coach, and Mike Simmons, assistant baseball coach, to travel and attend “Be The Best You Are Baseball Coaches Clinic”, January 14-16, 2010, in Cherry Hill, NJ. (Approximate cost to the district is \$300.)**
- 2. Robert Miller, Wyatt Hall, Holly Hartman, Todd Snook, and Kati Dalton to travel and attend the US All-Star Track & Field Clinic in Atlantic City, NJ, December 17, 18, 2009. (Approximate cost to the district is \$800.)**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item D was approved:

D. Approved a “Child Bearing Leave” to Erin Marquette, Kindergarten teacher at Schaefferstown, from approximately February 19, 2010 to May 12, 2010.

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item E was approved:

E. Approved a “Professional Development” sabbatical for the following teacher:

1. Scott Laicha – MS Math teacher, fall semester of 2010

On a motion by Bernard, seconded by Mark and approved by voice vote, all voting Aye, with one (1) abstention by Kahl, Item F was approved:

F. Approved adding the following individuals to the ELCO Sub Listing (pending receipt of all documentation):

1. **Kasey Nye – Elementary K-6**
2. **Sherry Brown – Math**
3. **Aubrey Edwards – Citizenship 7-12**
4. **Andrea McAllister – Elementary Ed., & Music**
5. **Judith Coble – Custodial sub & Nurse Aide**
6. **Elizabeth Harnly – Instructional Aide**
7. **Lindsay Bergman – IU sub, all areas**
8. **Ruby Woods – IU sub, all areas**
9. **Mark Tomecek – IU sub, all areas**
10. **Beverly Heller – IU sub, all areas**
11. **Kiya Kahl – IU sub, all areas**
12. **Timothy Myers – IU sub, all areas**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item G was approved:

G. Approved the following individuals as volunteer coaches (pending receipt of clearances):

1. **Sherry Fake – Cheerleading**
2. **Travis Young – Boys’ Basketball**
3. **Brock Hoover – Boys’ Basketball**
4. **Andrew Miller – Indoor Track**
5. **Rebecca Eisenhauer – Indoor Track**
6. **Vinny LaSelva, Jr. – Wrestling**

Curriculum Committee – Mrs. Jadell Souders, Chair

On a motion by Souders, seconded by Ondrusek and approved by voice vote, all voting Aye, Item A was approved:

A. Approved submission of grant by Mrs. Stacy Dieffenbach, high school Vo Ag teacher, to submit a grant application for “Agriculture and Rural Youth Direct Funds” in the amount of \$889.64. If awarded, the funds from this grant would be used to enhance the environmental plot behind the Intermediate School to include an exhibition of common, native trees of Pennsylvania using the Department of Conservation and natural Resources’ guide “Common Trees of Pennsylvania” as a guide. This environmental plot will be used as an outdoor classroom for the three schools on the ELCO campus.

On a motion by Souders, seconded by Mark and approved by voice vote, all voting Aye, Item B was approved:

B. Approved creation of two new Agriculture courses, Forestry & Aquatic Management, and FFA Leadership. (See attached.)

On a motion by Souders, seconded by Moll and approved by voice vote, all voting Aye, Item C was approved:

C. Approved course title change; Veterinary Science to Companion Animals. (See attached.)

General Services Committee – Mrs. Carrie Boyer, Chair

A motion to table Item A until the January meeting was made by Bernard, seconded by Ondrusek and approved by voice vote, all voting Aye, with one (1) No vote by Kahl.

A. Approve proposal from Weatherproofing Technologies for the following:

1. **Replacement of part of high school roof in the amount of \$1,277,857.13.**

Finance Committee – Mr. Leon Moll, Chair

On a motion by Moll, seconded by Boyer and approved by a voice vote, all voting Aye, Item A was approved:

A. Approved payment of bills as found listed and attached to the December 7, 2009 Board Agenda in the amounts indicated:

General account bills amounting to	\$236,878.40
Cafeteria account bills amounting to	\$106,488.16
Athletic account bills amounting to	\$8,150.60
General account prepaids for November amounting to	\$802,084.60
Cafeteria account prepaids for November amounting to	\$410.41
Athletic account prepaids for November amounting to	\$31,118.54
General account prepaids for December amounting to	\$0.00
Cafeteria account prepaids for December amounting to	\$0.00
Athletic account prepaids for December amounting to	\$0.00
Construction Funds	\$11,001.03
Construction Funds prepaid for November	\$0.00
Construction Funds prepaid for December	\$0.00

On a motion by Moll, seconded by Ondursek and approved by a voice vote, all voting Aye, Item B was approved:

B. Approved Budget Transfers.

Principal Reports

The principals reported on various activities in their buildings.

Superintendent's Report

A. Important Dates:

1. General Services Committee Meeting with professional staff and administration on grade configuration, December 9, 2009, 6:00 p.m. in the high school Library.
2. PSBA In-service for Elco Board: January 12, 2010 and January 19, 2010 in the high school Library classroom from 6:00 to 9:00 p.m.
3. LLIU New Board In-service at 5:00 p.m. on January 27, 2010 at the Burle Building in Lancaster.

Public Comments – Items On/Off the Agenda

Comments were made by Melissa Newmaster (Thank You to new Board); Betty Bauder (asked question regarding who in the district is eligible for the H1N1 vaccination); Jay Bauder (asked for son's cell phone to be returned).

Old Business

No report.

New Business

Mr. Ondrusek shared with the Board that he has put the Policy Manual into a digital document on his thumb drive.

On a motion by Boyer, seconded by Houtz and approved by a voice vote, all voting Aye, President Gardener adjourned the meeting at 7:15 p.m.

An Executive Session followed the Re-Organization and Regular Session of the Board.

Respectfully submitted

Randall A. Grove, Acting Secretary