

EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO Drive, Myerstown, PA 17067

Regular Board of Education Meeting

ELCO High School Library

September 21, 2009

The Regular Board of Education Meeting was called to order by President Donna Moyer at 6:03 p.m.

The Eastern Lebanon County School Board met in a regular session in the ELCO High School Library with President Moyer presiding.

Roll Call

The secretary called the roll. The following members were present: Mrs. Moyer, Mrs. Boyer; Messrs. Good, Houtz, Kahl, Kramer, Ondrusek, and Simmermon. Absent from the meeting was Mr. Moll. Also in attendance were the following from the administrative team: Dr. Nilsen, Dr. Grove, Mr. DuBois, Mr. Felty, and Mrs. Bowersox; Gwen Boltz, Business Manager; Bob Frankhouser, school solicitor; a reporter from the Daily News; and ten (10) members from the community.

Board President Communications - Mrs. Donna Moyer

1. A letter received from Carol Ulrich was read, thanking everyone for the gift and recognition of service to the Board.

Student Council Report - Megan Leppo

Megan updated the Board on athletic events, the upcoming Car Show, Carnival, and 40<sup>th</sup> Homecoming activities.

Board Representative Reports

Mr. Douglas Good gave an update on the activities at the Career and Technology Center. Mrs. Donna Moyer gave an update on the Lebanon County Earned Income Tax Bureau.

Public Comments - Items on the Agenda

No comments were made.

Board In-Service

Dr. Grove made a presentation on “Learning Focus Schools” and Tech Paths.

On a motion by Ondrusek, seconded by Boyer and approved by voice vote, all voting Aye, the Minutes were approved for 08-10-09 and 09-14-09.

On a motion by Ondrusek, seconded by Kramer and approved by voice vote, all voting Aye, the Treasurer’s Report was approved as presented and filed for audit for the month ending 08-31-09.

Consent Items - Mr. Howard Kramer

On a motion by Kramer, seconded by Simmermon and approved by voice vote, all voting Aye, all Consent Items were approved:

Personnel Committee

- A. Approved employment status change to Nancy Ralston from a substitute instructional aide to a substitute cafeteria worker, retroactive to August 25, 2009 at a rate of \$8.15/hr.
- B. Approved the following individuals be added to our substitute list (pending receipt of all documentation):
  - 1. Laura Crocker - Elementary K-6
  - 2. Hayley Morinchin - Elementary K-6
  - 3. Alaina Morrissey - Special Ed. & Elementary
  - 4. Tianna Heverling - Elementary K-6
  - 5. Thelma Boyer - Special Ed. & Elementary
  - 6. Corinne Shaak - Elementary K-6 (**status change from IU to Certified Teacher**)
  - 7. Timothy McKechnie - Biology, Math 7-12, Physics 7-12, Chemistry, Earth & Space Science
  - 8. Richard Freed - Health & Phys. Ed.
  - 9. Warren Zimmerman - Citizenship 7-12, Social Studies, Mid-Level Science 7-9, Mid-Level Math 7-9
  - 10. Robyn Meadows - IU sub, all areas
  - 11. Linda Carty - IU sub, all areas
  - 12. Robert Galgon, Sr. - IU sub, all areas
  - 13. Sharon Kalnoski - IU sub, all areas
  - 14. Sherry Mutkus - IU sub, all areas
  - 15. Janis Baseggio - IU sub, all areas
  - 16. James Smith - Custodial Sub (**retroactive to August 27, 2009**)
  - 17. Donna Collins - Custodial Sub (**retroactive to August 27, 2009**)
  - 18. Karen Keppley - Custodial Sub (**retroactive to September 14, 2009**)
  - 19. Bonita Shuey - Instructional Aide
- C. Approved a “Maternity Leave” to Stacy Snavelly, Myerstown Special Ed. teacher, beginning approximately October 17, 2009 to January 29, 2010.

- D. Approved a “Letter of Temporary Employment” to Sharon Harnish, to replace Tracy Leshner, MS Special Ed. teacher on Child Bearing/Rearing Leave, beginning approximately October 22, 2009 through the end of the 2009-2010 school year, at a salary of MEQ – Step 1 (\$44,928 – prorated).
- E. Approved sending the following Board member to the National School Board Association Convention in April 10-12, 2010 in Chicago, IL: Leon Moll.
- F. Approved the following conference/field trip requests:
  - 1. Amy Weddle, Donna DelCollo, Jon Bickel, Dotty Noll and English and History students to travel to Washington, D.C., October 21, 2009 to visit the History Channel National Teach In. (Cost to the district will be for transportation and substitutes.)
  - 2. Jonathan Bickel and the Potential Millionaires Club to travel to Wall Street and the Federal Reserve in New York City, December 4, 2009. (Cost to the district will be for transportation and substitute, which have been budgeted.)
- G. Approved the ELCO Cheerleading Boosters to hold a fundraiser bus trip to New York City on November 28, 2009.
- H. Approved adding George Dechert as a substitute bus driver, retroactive to August 31, 2009.
- I. Approved adding Erik Harlan as a Volunteer Coach for Boys’ Soccer, and Philip Poole as a Volunteer Coach for Football for the 2009 season.
- J. Approved three (3) days of “Leave Without Pay” to Maggie Reichard, MS cafeteria worker, September 30 – October 3, 2009.
- K. Approved three (3) days of “Leave Without Pay” to Todd Gaffney, elementary Phys. Ed. teacher, October 19-23, 2009.
- L. Approved one (1) day of “Leave Without Pay” to Peggy Troxel, Elementary Librarian, December 23, 2009.

#### Curriculum Committee

- A. Approved PDE forms 426, 427 and 428 as the Formal Observation tools for the 2009-2010 school year. (See attached forms.)
- B. Approved Tyler Schwenk, formerly of 99 Gable Drive, Myerstown, to attend and complete 12<sup>th</sup> grade as a tuition waiver student, according to Board Policy 202 SC 1316. (Tyler’s parents have moved out of the district to Columbia, PA. He is currently residing with family friends in Newmanstown, PA.)

General Services Committee

- A. Approved contract for the Transportation of School Pupils with Ephrata Mennonite School for the 2009-2010 school year at the sum of \$26,307.00 (retroactive to August 24, 2009).
- B. Approved a Use of School Facilities to Post 880 Richland (baseball) for use of the Lyle Krall field on occasional Sunday afternoons after 1:00 p.m., retroactive to August 29, 2009 through October 31, 2009.
- C. Approved revised By-Laws for the Lebanon County Healthcare Consortium. (See attached.)

Finance Committee

- A. Approved payment of bills as found listed and attached to the September 21, 2009 Board Agenda in the amounts indicated:

General account bills amounting to	\$494,310.15
Cafeteria account bills amounting to	\$23,467.84
Athletic account bills amounting to	\$9,487.76
General account prepaids for August amounting to	\$296,325.12
Cafeteria account prepaids for August amounting to	\$0.00
Athletic account prepaids for August amounting to	\$134.40
General account prepaids for September amounting to	\$590,083.84
Cafeteria account prepaids for September amounting to	\$253.14
Athletic account prepaids for September amounting to	\$965.70
Construction Funds	\$579,183.27
Construction Funds prepaid for August	\$28,430.21
Construction Funds prepaid for September	\$0.00

- B. Approved establishing a French Club in the High School Student Activity Fund. (Note: The French Club will take the place of the German Club.)

Personnel Committee - Mr. Jack Kahl, Chairperson

On a motion by Kahl, seconded by Kramer and approved by voice vote, all voting Aye, Item A was approved:

- A. Approved request for travel to Stacy Dieffenbach and FFA students to attend the National FFA Convention in Indianapolis, IN, October 19-24, 2009. (Cost to the district is approximately \$1000, which was budgeted.)**

On a motion by Kahl, seconded by Boyer and approved by voice vote, all voting Aye, Item B was approved:

**B. Approved a “Letter of Temporary Employment” to Jennifer Barry to replace Stacy Snavely, Myerstown Special Ed. teacher, beginning approximately October 17, 2009 to January 29, 2010, at a pro-rated salary of Bachelor’s Step 1.**

On a motion by Kahl, seconded by Ondrusek and approved by voice vote, all voting Aye, Item C was approved:

**C. Approved Jennifer Martin, high school World Language teacher, as High School Freshman Class Advisor.**

**Finance Committee - Mr. Raymond Ondrusek, Acting Chairperson**

On a motion by Ondrusek, seconded by Kramer.

**A. Approve Resolution # 09-21-09-I, concerning the 2009-2010 State Budget.**

A motion to amend Item A was made by Ondrusek, seconded by Boyer and approved with a voice vote, all voting Aye, Item A was approved:

**A. Approved amendment to Resolution # 09-21-09-I, concerning the 2009-2010 State Budget to include additional word in paragraph 5 - \$300 million increase.**

By voice vote, all voting Aye, Item A was approved: Resolution # 09-21-09-I as amended.

**Principal Reports**

All principals gave a report on activities in their schools.

**Superintendent’s Report**

Dr. Nilsen spoke regarding the high school band and their efforts, which are not often recognized.

**Public Comments - Items On/Off the Agenda**

Comments were made on several issues by: Meslissa Newmaster, Robert Regnell, and Tom Newmaster.

**Old Business**

No report.

New Business

Mr. Kramer reported on the local Stryker Brigade that was deployed last year has returned to the U.S. Our four elementary schools will be receiving U.S. flags in appreciation for the student support that the brigade received during its time in Iraq.

An Executive Session was declared for personnel reasons after the Regular Meeting.

Adjournment - President Moyer declared the meeting adjourned at 7:32 p.m.

Respectfully submitted

Douglas G. Good, Secretary